

Baker Elementary

Principal:

Mrs. Sylvia Rivera
12043 Exline Street
El Monte, CA 91732
626-652-4700

Kranz Intermediate

Principal:

Mr. David Herrera
12460 Fineview Street
El Monte, CA 91732
626-652-4200

Madrid Middle

Principal:

Mr. Cesar Flores
3300 Gilman Road
El Monte, CA 91732
626-652-4300

Maxson Elementary

Principal:

Ms. Carolina Galaviz
12380 Felipe Street
El Monte, CA 91732
626-652-4500

Monte Vista Elementary

Principal:

Ms. Glenda Giron
11111 Thienes Avenue
El Monte, CA 91733
626-652-4650

Payne Elementary

Principal:

Dr. Hugo Moreno
2850 N. Mt. View Road
El Monte, CA 91732
626-652-4900

Voorhis Elementary

Principal:

Mr. Larry Elwell
3501 N. Durfee Avenue
El Monte, CA 91732
626-652-4450

Cogswell Elementary

Principal:

Mr. Gerardo Yopez
11050 Fineview Street
El Monte, CA 91732
626-652-4100

La Primaria Elementary

Principal:

Mr. Tony Lugo
4220 Gilman Road
El Monte, CA 91732
626-652-4150

Magnolia Learning Center

Coordinator:

Ms. Terri Thomas
11919 Magnolia Street
El Monte, CA 91732
626-652-4938

Miramonte Elementary

Principal:

Ms. Melissa Brown
10620 Schmidt Road
El Monte, CA 91733
626-652-4600

Parkview Elementary

Principal:

Mrs. Donelle Soto-Magat
12044 Elliott Street
El Monte, CA 91732
626-652-4800

Twin Lakes Elementary

Principal:

Ms. Michelle Torres
3900 Gilman Road
El Monte, CA 91732
626-652-4400

Children's Center

Director:

Ms. Alma Gonzales
Preschool Principal:
Dr. Aileen LaCorte
2109 Burkett Road
El Monte, CA 91732
626-652-4250



Mountain View School District

3320 Gilman Road
El Monte, CA 91732
(626) 652-4000
www.mtviewschools.com

Information for Parents and Students

2019
—
2018
2019

Please review the material in this booklet.
Then SIGN and RETURN the cards in the
center of this booklet to your school site.

Welcome to the 2018-2019 school year!

August 2018

Dear Parents of the Mountain View School District:

On behalf of the Board of Education and the entire staff of the Mountain View School District, welcome to the 2018-2019 school year. As we begin this new school year, there are important pieces of information which we would like to share with you. Please review each page carefully and if you have any questions, please feel free to call your son's/daughter's school.

- Superintendent's Message
- Attendance
- School Rules
- Discipline Code, Rights and Responsibilities
- Uniform Guidelines
- Student Services
- Student Electronic Information Resources
- Health Services
- Curriculum and Personal Beliefs
- School Records and Student Achievement
- MVSD Transportation Bus Rules
- Due Process Protections and Complaints
- Sexual Harassment
- Miscellaneous
- Pesticides
- Calendar

We are looking forward to an exciting 2018-2019 school year!

Mountain View School District

VISION

Each member of the District will hold themselves accountable for each student to become a life-long learner. Each student will become a problem solver, critical thinker, an effective communicator and a positive contributor to their school community.

MISSION

We are committed to each student attaining academic success.

“Inspiring Each Student to Succeed Every Day”

CORE VALUES

“In all we do, we treat everyone with dignity and respect.”

Your child's school should be your first choice for information concerning the issues discussed in this brochure. Each school has formulated a set of school rules and consequences. Students and parents should be aware of these rules. Disciplinary action taken by school officials is a direct consequence of unacceptable behavior by a student. All students in the Mountain View School District are expected to respect themselves, other students and their property. All principals' and teachers' discipline procedures will include:

- Conference with student
- Consequences (positive/negative)
- Parent involvement/notification
- Attendance procedures and actions



A Message from the Superintendent

Dear MVSD Parents,

On behalf of our Board of Education and the entire Mountain View School District team, welcome to the 2018-2019 school year – another great year of learning and growing for our students. We welcome and appreciate the partnership of our parents and families as we work together to ensure our students have what they need to succeed.

Each year school districts are required to provide this Annual Notification to Parents information booklet which addresses your rights and responsibilities, pursuant to Education Code, as parents and guardians of students in the Mountain View School District. Please review the information in the booklet carefully. Also included in the booklet are Signature/Emergency Information Cards. It is mandatory that you complete these cards and return the signed cards to your child's school at your earliest opportunity.

Safety is a high priority at all of our schools and we strive to ensure a safe and orderly environment for students, staff and families district-wide. Each school has established rules and regulations regarding student discipline and you will be receiving those from your child's principal at the start of the school year. Please take time to review the rules and regulations with your child. Additionally, you will receive information about health care coverage and low cost insurance. If you have no other accident coverage for your child, I encourage you to look closely at the plans available.

As we embark on the new school year we will continue to follow our District mission, *Inspiring Each Student to Succeed Every Day*. Coupled with our core academics, we are proud to provide programs like Project Lead the Way, AVID, Sobrato Early Academic Language (SEAL), Positive Behavioral Interventions and Supports (PBIS), Visual and Performing Arts, Robotics, STEAM (Science, Technology, Engineering, Arts, Mathematics), Bilingual/Dual Immersion, and elementary counseling which not only equip our students with 21st century skills, but prepare them to be positive contributors in their community. MVSD integrates a strong college-bound culture and offers a variety of programs focused on inspiring future collegiate scholars such as college visits, the AVID and GEAR Up programs, college and career days, college readiness workshops for parents and a scholar savings program through the El Monte Promise Foundation.

Again, welcome to the 2018-19 school year. I encourage you to stay involved with your child's school and our District through our many opportunities for family engagement. By working together we can provide the best for our students and continue to move Mountain View School District forward.

If you have any questions regarding this booklet and the attached information please contact your school site principal.

Sincerely,
Lillian Maldonado French
Superintendent

BOARD OF EDUCATION
Adam Carranza
Christian Diaz
Sandy Garcia
Jacqueline Saldaña
Veronica Sifuentes

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Please keep this booklet handy. It contains a wealth of information about District programs and policies, any one of which may become important to you or your child at some point during the school year.

You have also received Parent/Guardian Acknowledgment and Consent forms that refer directly to some of the topics in this booklet, such as your rights, your responsibilities, and student Internet access.

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The references at the end of the sections in this booklet include the following codes:

BP District Board Policy	FAC Food and Agriculture Code
AR Administrative Regulation	USC United States Code
EC Education Code	CFR Code of Federal Regulations
HSC . . . Health and Safety Code	ESEA . . . Elementary and Secondary Education Act [20 USC 7114(D)(7)]
PC Penal Code	PPRA . . . Pupil Privacy Rights Amendment
WIC . . . Welfare and Institutions Code	FERPA . . . Family Educational Rights and Privacy Act
CCR . . . California Code of Regulations	PPACA . . . Patient Protection and Affordable Care Act [PL 111-148]
CC Civil Code	Title VI . . . Title VI of the Civil Rights Act of 1964 [42 USC 1981]
FC Family Code	Title IX . . . Title IX of the Civil Rights Act of 1964 [20 USC 1681-1688]
GC Government Code	IDEA Individuals with Disabilities Education Act
VC Vehicle Code	§ 504 Section 504 of the Rehabilitation Act of 1973 [29 USC 794(a)]
BPC . . . Business and Professions Code	EOA Equal Opportunities Act [20 USC 1701]

ATTENDANCE

≡ General Absences

Children cannot learn if they are not in school. Children learn early about being on time and not missing school. For students 6 to 18 years old, daily school attendance is compulsory. Daily school attendance improves student achievement. Teach your child to be on time and that school attendance is an important family value.

It is also important that you know the State only awards funding to school districts for actual attendance. The State no longer funds districts for the excused absences listed below. Always review the school calendar and plan activities and vacations during days off. No pupil whose attendance is excused shall have grades or academic credit lost if assignments and tests can be reasonably completed.

Other attendance reports, such as truancy, still rely on excused and unexcused absences. There are legal consequences if your child misses too much school. You must send a note and/or phone the school within 72 hours to clear any excusable absences. Parents/Guardians have the right to be notified on a timely basis if their child is absent from school without permission. Unexcused absences result in a recorded truancy.

1. Notwithstanding EC 48200, a pupil shall be excused from school when the absence is:
 - A. Due to his or her illness.
 - B. Due to quarantine under the direction of a county or city health officer.
 - C. For the purpose of having medical, dental, optometric, or chiropractic services rendered.
 - D. For the purpose of attending the funeral services of a member of his or her immediate family, so long as the absence is not more than one day if the service is conducted in California and not more than three days if the service is conducted outside California.
 - E. For the purpose of jury duty in the manner provided for by law.
 - F. Due to the illness or medical appointment during school hours of a child of whom the pupil is the custodial parent.
 - G. For justifiable personal reasons, including, but not limited to, an appearance in court, attendance at a funeral service, observance of a holiday or ceremony of the pupil's religion, attendance at religious retreats, attendance at an employment conference, or attendance at an educational conference on the legislative or judicial process offered by a nonprofit organization when the pupil's absence is requested in writing by the parent or guardian and approved by the principal or a designated representative pursuant to uniform standards established by the governing board.
 - H. For the purpose of serving as a member of a precinct board

for an election pursuant to Section 12302 of the Elections Code.

- I. For the purpose of spending time with a member of the pupil's immediate family, who is an active duty member of the uniformed services, as defined in Section 49701, and has been called to duty for, is on leave from, or has immediately returned from, deployment to a combat zone or combat support position. Absences granted pursuant to this paragraph shall be granted for a period of time to be determined at the discretion of the superintendent of the school district.
 - J. For the purpose of attending the pupil's naturalization ceremony to become a United States citizen.
 - K. Participation in religious instruction or exercises in accordance with district policy.
2. A pupil absent from school under this section shall be allowed to complete all assignments and tests missed during the absence that can be reasonably provided and, upon satisfactory completion within a reasonable period of time, shall be given full credit thereof. The teacher of any class from which a pupil is absent shall determine the tests and assignments, which shall be reasonably equivalent to, but not necessarily identical to, the tests and assignments that the pupil missed during the absence.
 3. For purposes of this section, attendance at religious retreats shall not exceed four hours per semester.
 4. Absences pursuant to this section are deemed to be absences in computing average daily attendance and shall not generate state apportionment payments.
 5. "Immediate family," as used in this section, has the same meaning as that set forth in Section 45194, except that references therein to "employee" shall be deemed to be references to "pupil." [EC 48205, 51101]

Districts may allow students, with parental or guardian consent to be excused to participate in moral or religious exercises or instruction. [EC 46014]

≡ Modified Days/Pupil Free Staff Development Days

If your child will be affected by modified days or staff development days, the school will give you at least one month's notice. The dates that were known at press time are printed in the calendar in this booklet. [EC 48980(c); ne]

≡ Attendance Options

The governing board annually reviews attendance options including how students may attend a district school outside their attendance area (intra-district transfer). This district has non-arbitrary rules explaining how students may apply, be accepted or denied intra-district transfer. Many districts, by agreement, also allow the transfer of students from or to other districts (inter-district transfer). Victims of bullying or violence are given preference in inter-district transfers. In some cases, the district must provide transportation. Students

attending “persistently dangerous” schools can transfer and enroll in a safe school. Districts cannot prevent children of active military from changing districts, as long as the district chosen agrees to accept them. Upon enrollment or transfer, principals are urged to check missing children information. Further information about residency, attendance options, special program options, etc. will be provided by the California Department of Education. [EC 46600, 48204, 48206.3, 48300, 48301, 48306, 48980, 49068, 51101; 20 USC 7912]

1. Intradistrict Transfers:

The Governing Board desires to provide enrollment options that meet the diverse needs and interests of district students. The Superintendent or designee shall establish procedures for the selection and transfer of students among district schools in accordance with law, Board policy, and administrative regulation.

The parents/guardians of any student who resides within district boundaries may apply to enroll their child in any district school, regardless of the location of residence within the district.

The Board shall annually review this policy.

Priority for attendance outside a student’s attendance area may be given as follows:

1. A permit may be granted when one of both parents work and the student has a child care provider that cares for the student before school, after school and when absent from school.
2. A permit may be granted when the student’s school attendance appears to be in jeopardy if he or she remains at the school of residence.
3. A permit may be granted to allow a student to complete the school year if the family moves outside the attendance area of the school of attendance.
4. A permit may be granted when medical reasons, as verified by a physician’s statement, indicate that the student’s health may be impaired by attending school in his or her attendance area.
5. Priority may be given to siblings of students already in attendance in that school.
6. If a district school receiving Title I funds are identified for program improvement, corrective action, or restructuring, all students enrolled in that school shall be provided an option to transfer to another district school or charter school.
7. If while on school grounds a student becomes the victim of a violent criminal offense, she/she shall be provided an option to transfer to another district school or charter school.
8. If a student attends a school designated by the California Department of Education as “persistently dangerous,” he/ she shall be provided an option to transfer to another district school or charter school.

9. The Superintendent or designee may approve a student’s transfer to a district school that is at capacity and otherwise closed to transfers upon finding that special circumstances exist that might be harmful or dangerous to the student in the current attendance area, including, but not limited to, threats of bodily harm or threats to the emotional stability of the student.

To grant priority under these circumstances, the Superintendent or designee must have received either:

1. A written statement from a representative of an appropriate State or local agency, such as a law enforcement official, social worker, or a properly licensed or registered professional, such as a psychiatrist, psychologist, or marriage and family therapist.
2. A court order, including a temporary restraining order and injunction.

For all other applications for enrollment from outside a school’s attendance area, the Superintendent or designee shall use a random, unbiased selection process to determine who shall be admitted whenever the school receives admission requests that are in excess of the school’s capacity. A school’s capacity shall be calculated in a non-arbitrary manner using student enrollment and available space.

Enrollment decisions shall not be based on a student’s academic or athletic performance, except that existing entrance criteria for specialized schools or programs may be used provided that the criteria are uniformly applied to all applicants. Academic performance may be used to determine eligibility for, or placement in, programs for gifted and talented students.

No student currently residing within a school’s attendance area shall be displaced by another student transferring from outside the attendance area.

Except as required by 20 USC 6316 for transfers out of Title I program improvement schools, the district shall not be obligated to provide transportation for students who attend school outside their attendance area. However, upon request, the Superintendent or designee may authorize transportation contingent upon available space and funds. [BP 5116.1; EC 35160.5, 35291, 35351, 48980; 5 CCR 11992-11994; 20 USC 6316, 7912; CFR 200.36, 200.37, 200.39, 200.42, 200.43, 200.44, 200.48]

2. Interdistrict Transfers:

Two or more school districts may enter into an agreement to allow a pupil to attend a school outside the district of residence. Such transfers are subject to local board policy and approval. Transportation shall not be provided for students attending on inter-district agreements. Parents may appeal to the county board when an inter-district attendance permit is denied. [EC 46600-46611, 46621, 48204, 48915, 48915.1, 48918, 48980, 52317]

3. Open Enrollment

Due to the transition to the new California Assessment

of Student Performance and Progress system, the open enrollment list for 2018-2019 cannot be calculated. The District had at least one school on the list of 1,000 low-achieving schools for the 2015-2016 school year, but many changes have occurred since the creation of this list. For information about transferring to a different school under this provision, please contact the District Office. [EC 48350-48361, 51101]

≡ Attendance Where Caregiver Resides

If your child lives in the home of a caregiving adult, as defined by law, or a foster home your child may attend the school district in which that residence is located. Execution of an affidavit under penalty of perjury pursuant to the Family Code by the caregiving adult is required to determine that your child lives in the caregiver's home. [EC 48204(a), 48980(h); FC 6550-6552]

≡ Attendance in District in Which Parent/Guardian is Employed

The district may, but is not required to accept a transfer student whose parent/guardian resides outside the boundaries of the school district but is employed and lives with the student at the place of his/her employment within the boundaries of the school district for a minimum of three days during the school week; or a student whose parent/guardian physically works within the boundaries of the school district for a minimum of 10 hours during the school week. [EC 48204(a)(7), 48980(i)]

≡ Enrollment of Homeless or Foster Youth

Foster and homeless children living in the District shall be permitted to attend a school in the District unless they: 1) stay enrolled at their school of origin outside the District, 2) their IEP indicates attendance elsewhere, or 3) the parent or guardian, with knowledge of all options, declares in writing otherwise. They also have rights to immediate enrollment in school, site and program attendance, and free after school programs. [EC 48204, 48850-48859, 48645.3, 51225.1, 56055; 5 CCR 4622; WIC 361, 726]

≡ Individualized Instruction

You must notify the school if your child has a temporary disability and cannot attend regular classrooms. The District will provide instruction in the home or in a hospital or other residential health facility if the student meets the District residency requirement. If your temporarily disabled child is located outside your school district, notify both the district where you reside and where the child is located. [EC 48206.3, 48207, 48208, 48980(b)]

The parent/guardian is required to contact the Pupil Personnel Services Department at the District Office to obtain the appropriate forms for Individualized Instruction.

≡ Truancy

The state defines three levels of truancy, each carrying

more severe penalties for both the student and the parents or guardians. The three are truant, habitual truant, and chronic truant.

Truant: A student is truant after missing three days of school or three 30-minute periods without a valid excuse.

Chronic Truant: A chronically truant student has missed 10 percent or more school days in a school year.

Habitual Truant: If a student is truant three or more times in a school year and an effort is made to meet with parents, then the student is a habitual truant.

Interventions: Students who are habitually truant, miss a lot of school or are disorderly can be referred to a student attendance review board (SARB), a district attorney mediation program, or the county probation department. Through these programs the student can be given guidance to meet special needs for improving attendance or improving school behavior. The goal is to intervene before a student enters the juvenile justice system or drops out.

Student Penalties: First truancy may result in a one-day weekend class. Second truancy may be a written warning from a peace officer that remains in the student's records. Third truancy may result in assignment to an after-school or weekend program, a SARB, a probation officer, or district attorney program. A fourth truancy may result in a chance to improve attendance, but may also result in the student being placed within the jurisdiction of, and as a ward of the juvenile court. Other actions may include required community service, payment of a fine of \$100, attend a truancy mediation program, and loss of driving privileges. A finding of truancy may be handled through available community services.

Parent Penalties: In Education Code; first conviction – up to \$100 fine; second conviction – up to \$200 fine; third – up to \$500 fine. In Penal Code; parents of elementary students who are chronic truants face a fine up to \$2,000; imprisonment up to one year; or both. They may also be scheduled to meet regularly with district staff and/or referred for help. It is recommended that the parent or guardian attend classes at school with the student for one day. [EC 48260, 48260.5, 48261, 48262, 48263, 48263.5, 48263.6, 48264.5, 48291, 48293, 48320; PC 270.1, 830.1; WIC 256, 258, 601, 601.3; VC 13202.7]

≡ Notice of Alternative Schools

California State law authorizes all school districts to provide for alternative schools. Section 58500 of the Education Code defines alternative school as a school or separate class group within a school which is operated in a manner designed to: (a) Maximize the opportunity for students to develop the positive values of self-reliance, initiative, kindness, spontaneity, resourcefulness, courage, creativity, responsibility, and joy; (b) Recognize that the best learning takes place when the student learns because of his desire to learn; (c) Maintain a learning situation maximizing student self-motivation and encouraging the student in his own time to follow his own interests. These interests may be conceived by him totally and independently or may result

in whole or in part from a presentation by his teachers of choices of learning projects; (d) Maximize the opportunity for teachers, parents and students to cooperatively develop the learning process and its subject matter. This opportunity shall be a continuous, permanent process; (e) Maximize the opportunity for the students, teachers, and parents to continuously react to the changing world, including, but not limited to, the community in which the school is located.

In the event any parent, pupil, or teacher is interested in further information concerning alternative schools, the county superintendent of schools, the administrative office of this district, and the principal's office in each attendance unit have copies of the law available for your information. This law particularly authorizes interested persons to request the governing board of the district to establish alternative school programs in each district. [EC 58501]

INSTRUCTION AND CURRICULUM

≡ District Courses

Annually the District prepares curriculum, course titles, aims, and descriptions in a prospectus. The prospectus is available at each school site and may be reproduced at cost. Parents/Guardians have the right to review all course material. [EC 49091.14, 51101; PPRA]

≡ Academic and Non-Academic Courses, Classes, Electives, Activities, Sports, and Related Facilities

State and federal law require academic and nonacademic courses, classes, electives, school-related activities, team sports, athletic competitions, and school facilities be available to all students without regard to their gender or gender identity, and irrespective of the gender listed in their records. Beginning in seventh grade counselors will meet with each student regarding course selection. Staff will not counsel students into programs, courses, or careers based on their gender or gender identity. The District Uniform Complaint Procedure may be used to file a complaint. [EC 221.5, 221.8, 49600, 48900; GC 11135, 11138; Title VI, Title IX; § 504; California Interscholastic Federation (CIF) 300D]

≡ California State Academic Standards

California along with most other States developed and adopted common academic standards in core curriculum areas. They are rigorous, internationally benchmarked, and research- and evidence-based. Each state, and each district in California decides how they will teach and what resources they will use. More information can be found at www.cde.ca.gov/re/cc/ or www.corestandards.org.

California Assessment of Student Performance and Progress (CAASPP)

The California Assessment of Student Performance and Progress (CAASPP) is the state academic testing program. CAASPP is a system intended to provide information that can

be used to monitor student progress on an annual basis and ensure that all students leave high school ready for college and career. CAASPP assessments include computer adaptive tests in English-language arts/literacy (ELA) and mathematics for students in grades 3-8 and an adaptive computer test in science for students in grades 5 and 8. The new tests include the Smarter Balanced Assessment Consortium Assessments, California Science Tests (CAST), California Alternate Assessments (CAA), and Standards-based Tests in Spanish (STS) for Reading/Language Arts.

As the parent or guardian, you have the option of excusing your child from any part of the CAASPP. If you would like to excuse your child from the test, you must submit your request in writing to the school's principal annually. We will grant your request.

If you would like more information on CAASPP, please visit the Parent/Student tab of the California Department of Education (CDE) Web page at www.cde.ca.gov/ta/tg/ca/. [EC 60119, 60604.5, 60615; ne]

Upon initial California enrollment, a parent or guardian is required to complete a survey in writing to identify the primary or native language of their child. If your survey response indicates a primary or native language other than English, your child will administered the Initial English Language Proficiency Assessment for California (Initial ELPAC). You will be notified of the results of this initial English language proficiency assessment for your child within 30 days of enrollment and the program options available to your child.

≡ LCFF and LCAP

The LCFF (Local Control Funding Formula) changes the way the State provides money to school districts. Under this new system, school districts receive a uniform base grant for every student, adjusted by grade level. Plus they receive adjustments for the number of students living in poverty, English learners, and foster youth. Then there are further adjustments for concentration of these groups if they are above 55% of the district's enrollment. More information about the LCFF is available at www.cde.ca.gov/fg/aa/lc/.

The LCAP (Local Control Accountability Plan) is a critical part of the LCFF. Each school district is required to engage parents, students, educators, employees, and the community to establish their plan. Anyone can comment to the school board regarding LCAP proposals or expenditures either by submitting comments in writing or at a public hearing held by the school board for that purpose. The plan must describe the overall vision for students, annual goals including language acquisition, and specific action to achieve these goals. The LCAP must focus on eight areas identified as State priorities. The plan will demonstrate how the district's budget will help achieve the goals, and annually assess how well the strategies improved outcomes. Complaints regarding LCAP may be filed anonymously. [EC 305, 52060, 52062, 52066]

Homeless, Foster, and Juvenile Court Youth

Foster, homeless, and juvenile court youth have special rights related to graduation and partial high school credits. They also have the right to an adult to help make educational decisions. More information can be found at the California Foster Youth Education Task Force, www.cde.ca.gov/ls/pf/fy/fosteryouthedrights.asp. Foster and homeless youth also have special rights associated with college, and certain considerations in school discipline. The District Uniform Complaint Procedure may be used to file a complaint. [EC 48645.3, 48645.5, 51225.1, 56055; 5 CCR 4622; WIC 361, 726]

≡ Curriculum and Personal Beliefs

Whenever any part of the instruction in health or family life education conflicts with your religious training and beliefs or personal moral conviction, or those of your child, your child shall be excused from such instruction if you request an excuse in writing. [EC 51240]

Family Life, Human Development, and Sexual Health Education

Your child will be taking classes in compliance with the California Healthy Youth Act. These will include instruction in comprehensive sexual health education, HIV prevention education, and research findings regarding pupil health behaviors and risks. Any written and audio-visual educational materials planned for use are available for inspection prior to the start of classes. You may have copies of non-copyrighted material that will be presented by a consultant or guest speaker for ten cents (10¢) per page. You will be notified before such instruction, and have a right to request, in writing, that your child not participate in any or all activities. You may withdraw this request at any time. School districts must ensure that all participating pupils receive sexual health instruction from personnel adequately trained in appropriate courses. At the discretion of the District, staff give such instruction. If taught by a consultant or guest speaker, or in an assembly, parents will receive notice of the dates, name of organizations, and affiliation of speakers by mail or other commonly used method of notification at least 14 days prior to the dates of the class or assembly. During this class, students in grades 7-12 may be asked to anonymously, voluntarily, and confidentially fill out evaluation and research tools such as surveys, tests, or questionnaires measuring student attitudes toward health, sex, and risk behaviors. Copies of Education Code Sections 51933, 51934, and 51938 can be requested from the District or can be obtained online at www.leginfo.legislature.ca.gov. [EC 51933, 51934, 51937-51939]

Dissection of Animals

If your child chooses not to participate in the dissection of animals, and if the teacher believes that an adequate alternative education project is possible, the teacher may work with the student to develop and agree upon an alternative education project for the purpose of providing your child an alternate avenue for obtaining the information

required by the class. The school will need a signed note from you indicating your child's objection. [EC 32255]

Tests/Surveys on Personal Beliefs

You and/or your children over 18 will be notified and will be asked for written permission before your child is given any test, questionnaire, survey, examination, or marketing material containing questions about your child's, or his/her parents' or guardians' personal beliefs or practices in politics, mental health, anti-social, illegal, self-incriminating, or demeaning behavior, critical appraisals of others close to the family, about legally confidential relationships such as ministers or doctors, income (unless to determine eligibility in a program or for receiving assistance), sex, family life, morality, or religion. Parents may also opt out of their child supplying information to be used for marketing. Parents have the right to review any survey or educational materials related to the survey on any of the above items. The District has developed policies relating to the surveys and personal information. Notice will be sent to parents prior to any such test or survey. If you believe your rights have been violated, you may file a complaint with the Family Policy Compliance Office at U.S. Department of Education, 400 Maryland Avenue, SW, Washington, D.C. 20202-5920. [EC 51513, 60614, 60615; PPR; 34 CFR 98; ESEA]

SCHOOL RECORDS AND STUDENT ACHIEVEMENT

≡ Pupil Records

Parents, guardians, foster parents, certain caregivers, and students over 18 have the right to review, get copies, and inspect school records within five business days of a written or oral request or before any meeting regarding an individualized education program or a hearing. Those records are confidential, and privacy will be maintained. Student records are provided to schools where student transfers or wants to enroll. In some instances information about your child may be released to District staff, foster agencies, short-term residential treatment programs, after school programs, summer camps, lawyers, law enforcement, state researchers, and nonprofit researchers. Sharing of pupil records must conform to federal laws and in some cases must be approved by the State Committee for Protection of Human Subjects. The records include transcripts, discipline letters, commendations, attendance, health information, and standardized test scores. The records are maintained at Pupil Personnel Services. There is someone to help interpret the material. When more than one child is named in the records, parents may only see material related to their child. If requested, the District will provide a list of types and locations where materials are held. There is a log of who has viewed the records that is kept at the same location as the records. District policies set forth the criteria by which school officials and employees can look and change or delete the files and why. Files may be reviewed to identify students eligible for public school

choice or supplemental educational services. You may have copies made for five cents (5¢) per page. If you cannot afford the cost of copies they will be provided free of charge. You also have the right to file a written request with the superintendent challenging the records. You can challenge the records if you think there is an inaccuracy, unsubstantiated conclusion or inference, a conclusion outside the observer's expertise, comment not based on personal observation with time and date noted, misleading information, or violation of privacy rights. You can file a complaint about how your request was handled with the district or with United States Department of Education. You will get to meet with the superintendent or designee within 30 days. If your challenge is sustained, the changes will be made. If not, you can appeal to the school board, which has final authority. If you still have a different view, your view can be included in the student's record. [EC 8484.1, 49063, 49060, 49068, 49069, 49069.3, 49070-49079.7, 51101, 56043, 56504; CC 1798.24(t); FERPA; 20 USC 1232(g); 34 CFR Part 99]

Medi-Cal Billing

MVSD uses a reimbursement recovery vendor, Paradigm Healthcare Services, LLC (Paradigm) to help process Medi-Cal claims. Some student information may be released to Paradigm or to the Department of Health Care Services (DHCS) for claiming purposes only (and your child's Medi-Cal benefits may be accessed). This information will only be released if we receive your consent. All information is encrypted and transmitted securely, and may include:

- Student name, date of birth, and health-related evaluation, intervention, and referral information (for services received at school)
- Practitioners' notes related to these health services and select data from child's IEP/IFSP if applicable

You have the right to withdraw your consent at any time. Please note that students will not be denied services they require to attend school, and parents will never be billed by the school district for services provided as a result of your consent or non-consent.

If your child is enrolled in Medi-Cal and has third-party insurance, DHCS may attempt to recover from the insurer for a school-based claim they paid to MVSD. This is due to the assignment of third-party liability rights that was provided when your application to Medi-Cal was approved. [FERPA; IDEA; 34 CFR 99.30-99.32, 300.154(d), 433.145]

Students of Military Families

For a smoother transition, through a relationship established with the Department of Defense and the California Department of Education, the District has established guidelines for transferring credits and meeting graduation requirements of students from military families. [EC 51250]

Student Data from Social Media Websites

School Districts may now adopt a plan to gather student

information from social media websites. The Governing Board has not adopted such a plan, but may consider it in the future. The information would pertain only to student or school safety, and must be destroyed within one year of the student leaving the District or turning 18. [EC 49073.6]

Regulations Regarding Pupil Achievement

The Board of Education believes good communication between parents and teachers is important in the educational process. All appropriate forms of communication should be used. The progress report should reflect student progress in classwork and proficiency levels and indicate educational growth in relation to the student's ability, citizenship and effort. [EC 49067]

Teacher Qualifications

A provision of federal Title I requires all districts to notify parents of children in Title I schools that they have the right to request and receive timely information on the professional qualifications of classroom teachers and paraprofessionals including State qualifications, licensing for the grade level or subject taught, any waivers for qualifications, emergency provisions, college major, graduate degrees and subject, and if paraprofessionals or aides are in the classroom and what their qualifications are. For additional information, please call Darin DeKnikker, Assistant Superintendent, Personnel Services at (626) 652-4000. [ESEA; 20 USC 6311; 34 CFR 200.61]

California Consolidated Testing Program

Requires districts to provide information regarding assessments to pupils, parents, and guardians on a timely basis.

Release of Directory Information

The law allows schools to release "directory information" to certain persons or organizations including military recruiters. Directory information includes a student's name, address, telephone information, date of birth, major field of study, participation in officially recognized activities and sports, weight and height of members of athletic teams, dates of attendance, degrees and awards received, and the most recent previous school attended by the student. You may have the District withhold any of this information by submitting a request in writing. In the case of students with exceptional needs or who are homeless, no material can be released without parent or guardian consent. [EC 49061(c), 49070, 49073(c), 56515; FERPA; ESEA]

School Safety Plan

Every year, each school shall review and update its plan by March 1. Each school shall make its plan public and shall share the plan with numerous community leaders, school site personnel, and parent groups. Plans should, among other things, provide guidance for the response to and/or the prevention of bullying, child abuse, and disasters. Key elements are to be described in the School Accountability

Report Card. Planned responses to criminal incidents need not be disclosed. The Uniform Complaint Procedure can be used regarding School Safety Plan compliance. [EC 32281, 32282.1, 32286, 32288, 32289, 51101]

STUDENT SERVICES

≡ Student Meal Program

The Mountain View School District participates in the National School Lunch Program and/or the School Breakfast Program by offering healthy meals every school day in the Provision 2 program. At all school locations within the District, healthy lunches and breakfasts are served at no charge to each child every school day. The meal programs that we provide are supported by federal and state reimbursements that are based on household income and eligibility. We are able to serve meals at no charge solely because households continue to submit meal applications. Your cooperation is appreciated. You and your children do not have to be U.S. citizens to qualify for free meals. For a simple and secure method to apply, use our online applications at <https://schoolcafe.com>. [EC 49510-49520, 49558; 42 USC 1761(a); ne]

≡ Student Use of Technology, Internet Safety and Social Media

The Governing Board recognizes that technology provides ways to access the most current and extensive sources of information. Every effort shall be made to provide equal access to technology throughout the district's schools and classes. The Governing Board intends that technological resources provided by the district be used in a safe and responsible manner in support of the instructional program and for the advancement of student learning. All students using these resources shall receive instruction in their proper and appropriate use.

Teachers, administrators, and/or media specialists are expected to review the technological resources and online sites that will be used in the classroom or assigned to students in order to ensure they are appropriate for the intended purposes and the age of the students.

The Superintendent or designee shall notify students and parents/guardians about the authorized use of district technology, user obligations and responsibilities, and consequences for unauthorized use and/or unlawful activities in accordance with this Board policy and the district's Acceptable Use Agreement.

District technology resources include, but is not limited to, computers, the district's Local Area Network (LAN) and Wide Area Network (WAN), cloud hosted services, the Internet, email, portable storage devices, wireless access points (WAPs), tablet computers, smartphones and smart devices, telephones, mobile phones, personal digital assistants, pagers, MP3 players, wearable technology, any wireless communications device including emergency radios, and/or future technological innovations, whether accessed on

or off site or through district-owned or personally owned equipment or devices.

Before a student is authorized to use district technology resources, the student and his/her parent/guardian shall sign and return the "Student Electronic Information Resources, Rules and Regulations" Agreement. In that agreement, the parent/guardian shall agree not to hold the district or any district staff responsible for the failure of any technology protection measures or user mistakes or negligence and shall agree to indemnify and hold harmless the district and district staff for any damage or costs incurred.

The district reserves the right to monitor student use of technology within the jurisdiction of the district without advance notice or consent. Students shall be informed that their use of district technology resources including but not limited to, computer files, email, text messages, instant messaging, and other electronic communications, is not private and may be accessed by the district for the purpose of ensuring proper use. Students have no reasonable expectation of privacy in use of the district technology. Students' personally owned devices shall not be searched except in cases where there is a reasonable suspicion, based on specific and objective facts, that the search will uncover evidence of a violation of law, district, policy, or school rules.

The Superintendent or designee may gather and maintain information pertaining directly to school safety or student safety from the social media activity of any district student in accordance with Education Code 49073.6 and BP/AR 5125 – Student Records

The Superintendent or designee shall establish regulations governing student access to online resources and social media. The regulations shall also comply with the Internet Safety Policy requirements of the Children's Internet Protection Act (CIPA) and address:

- a. access by minors to inappropriate digital content on the Internet and social media;
- b. the safety and security of minors when using electronic resources or applications;
- c. unauthorized access, and other unlawful activities by minors online or on social media;
- d. unauthorized disclosure, use, and dissemination of personal information regarding minors; and
- e. measures designed to restrict minors' access to materials harmful to minors.

In addition, these regulations shall establish the fact that users shall have no expectation of privacy and that District staff will monitor and examine online and social media activities. Students who fail to abide by District rules shall be subject to disciplinary action, revocation of the user account and legal action as appropriate in accordance to law and Board policy.

The District will implement a technology protection measure that blocks, monitors or filters Internet access.

The selected measure must protect against access by adults and minors to visual depictions that are obscene, child pornography, or - with respect to use of computers with Internet access by minors - content that is harmful to minors.

Because the Internet and social media contains an unregulated collection of resources and digital content, the District cannot guarantee the accuracy of the information or the appropriateness of any material that a student may encounter.

Staff shall supervise students while using online services and district electronic resources. Teachers may ask instructional assistants, computer lab technicians and student aides to assist in this supervision. [BP 6163.4]

Cyber Safety

Some Web sites are being used by child predators, "cyber bullies," and con artists. There are no adults officially responsible for monitoring the content on such websites, and some students use the sites to participate in online bullying or to threaten harm to other students. The so-called "cyber bullies," mostly children between the ages of 9 and 14, use the anonymity of the Web to hurt others without witnessing the consequences. Students who are bullied online sometimes do not report these occurrences for fear that they will be barred from using the Internet. The District will continue to provide Internet security within our schools. It is important that parents also monitor Internet use at home.

Rules and Regulations

Electronic Information Resources (EIRs) are available to some students in the Mountain View School District. The District strongly believes in the educational value of EIRs and recognizes the potential of the resource to support curriculum, and augment the educational process. Our goal is to provide these services to promote educational excellence by facilitating resource sharing, innovation and communication.

To allow your child to participate in the use of the District EIRs, these rules and regulations must be read carefully and signed by the student, the student's parent/guardian, and the student's teacher. The signed rules and regulations must be returned to the student's teacher. By signing and returning the rules and regulations, the student is authorized by the parent/guardian to participate in an orientation training course and to use the District EIRs.

Mountain View School District will make every reasonable effort to protect students from any misuse or abuse which may occur as a result of their use of the District EIRs. Listed below are the Mountain View School District EIR Rules and Regulations. If any student violates these provisions, that student's access to District EIRs will be restricted or denied and the student may be subject to disciplinary or legal action. (see provision #5).

I. PERSONAL RESPONSIBILITY

I understand that I am a representative of the Mountain

View School District. I accept personal responsibility for using the District EIRs in an ethical and responsible manner. I also understand I am responsible for reporting any misuse of the District EIRs to my immediate adult supervisor. Misuse can come in many forms, but is commonly viewed as any message(s), information, or pictures sent or received that constitute pornography, include unethical or illegal solicitation, ethnic, religious, racial or sexual harassment, inappropriate language and other issues some of which are described below. All the rules of conduct described in this document apply at all times when I am using the District EIRs.

2. ACCEPTABLE USE

The use of an assigned account must be in support of the educational process and aligned with the educational goals and objectives of the Mountain View School District. As a user of the District EIRs, I am personally responsible for following the Student EIR Rules and Regulations at all times. This includes, but is not limited to, the following:

- a. I will abide by the rules applicable to any organization's network or computing resource I am using.
- b. I will use the District EIRs properly as directed by my teacher for assignments, research, homework, or other projects.

3. UNACCEPTABLE USE

- a. Transmission of any material in violation of federal, State or local laws or regulations is prohibited. This includes, but is not limited to:
 1. Copyrighted material, threatening or obscene material, or material protected as trade secrets.
 2. Participation in product advertisement or political lobbying.
 3. Use of the District EIRs for commercial activities by profit making institutions or other unauthorized individuals or associations.
- b. Unauthorized access. Do not gain unauthorized access to other users' files, data, or seek to gain unauthorized access to resources or entities. Access is limited to those sources needed to carry out educational endeavors.
- c. Personal gain. The network cannot be used for personal, financial or commercial gain.
- d. Transmission of material that is threatening, obscene, disruptive, sexually explicit, protected by trade secret, or that could be construed as harassment or disparagement of others based on their race, national origin, sex, sexual orientation, age, disability, religion, or political beliefs is prohibited.
- e. Use of the system to encourage the use of drugs, alcohol, or tobacco, or promotion of unethical practices or any activity prohibited by law or District policy is prohibited.
- f. Fraudulent and/or personal use of the District's system is strictly prohibited.

- g. Damaging computers, computer systems, or computer networks is prohibited. Any software having the purpose of damaging the District's or other user's system is prohibited.
- h. Use of another person's password or trespassing in another's work or files is prohibited.
- i. Computer equipment (hardware or software) may not be taken home or off school or District property without written permission.
- j. In order to reduce unnecessary system traffic, system users may use real-time conference features such as talk/chat/Internet relay only as approved by the student's teacher.
- k. Use of electronic information services for plagiarism is prohibited. "Plagiarism" is taking of ideas or writings from another person and offering them as your own. Credit should always be given to the person who created the article or ideas.

4. PRIVILEGE

I understand that the use of the District EIRs is a privilege, not a right, and inappropriate use of my account may result in a restriction or cancellation of my privileges.

5. DISCIPLINARY ACTION

As a District EIR user, I will participate in an orientation training course with a Mountain View staff or faculty member to learn the proper behavior and use of the network. The site system administrator(s) (operating under the MVSD Board Policy and Administrative Regulations) has the authority to decide what is appropriate use or behavior on the District EIRs. The teacher or site system administrator(s) may close an account at any time deemed necessary. The administration may deny, revoke, or suspend user accounts.

6. NETWORK ETIQUETTE AND PRIVACY

I will abide by the generally accepted rules of network etiquette. These rules include (but are not limited to) the following:

- a. Be Polite. Never send, or encourage others to send abusive messages.
- b. Appropriate Language. I am a representative of my school and the District EIRs on a public network. I may be alone with the computer, but what I say and do can be viewed globally. I will never swear, use vulgarities, or any other inappropriate language. Illegal activities of any kind are strictly forbidden, and are subject to disciplinary action, including suspension and/or expulsion.
- c. Confidentiality. I will not reveal my home address or personal phone number or the address and phone numbers of other students or colleagues. I will not reveal other personal information, such as my age, marital status, financial information, or my parents' work address or telephone number.
- d. Electronic Mail. Electronic mail (e-mail) is not guaranteed

to be private. If I know of any messages relating to or in support of illegal activities, I will report it to the teacher or site system administrator.

- e. Disruptions. I will not use the network in any way that would disrupt use of the network by others. I will not read other users' mail or files or attempt to interfere with other users' ability to send or receive electronic mail. I will not attempt to read, delete, copy, modify, or forge other users' mail.
- f. I will not respond to messages or bulletin board items that are suggestive, obscene, belligerent, threatening, or make you feel uncomfortable.

7. SERVICES

Mountain View School District makes no warranties of any kind, whether expressed or implied, for the service it is providing. The District will not be responsible for any damages, including loss of data as a result of delays, non-deliveries, mis-deliveries, or service interruptions caused by the system or your errors or omissions. Use of any information obtained via the information system is at your own risk. The District specifically disclaims any responsibility for the accuracy of information obtained through its services.

8. SECURITY

Security on any computer system is a high priority because there are so many users. If I identify a security problem, I will notify the teacher or site administrator at once. I will never demonstrate the problem to other users. I will never use another individual's account without written permission from that person. All use of the system must be under my own account. I understand that any user identified as a security risk will be denied access to the information system.

9. VANDALISM

Vandalism is defined as any malicious attempt to harm or destroy data of another user or any other agencies or networks that are connected to the system. This includes, but is not limited to, the uploading or creation of computer viruses or any harm to the District equipment, materials, or data. Any vandalism will result in the loss of computer services, disciplinary action, including suspension and/or expulsion, legal referral, and the immediate loss of access to the system.

10. OTHER CONSIDERATIONS

I understand and will:

- Be brief in my communications. Unnecessarily long messages are undesirable.
- Try to minimize spelling errors and make sure my messages are easy to understand and read.
- Use accurate and descriptive titles for my articles. I will tell people what it is about before they read it.
- Select the most appropriate audience for my messages, rather than the largest audience.

- Remember when posting messages to multiple groups to specify all of those groups in a single message.
- Cite references for anything I present as fact.
- Forgive the spelling and grammar errors of others.
- Remember that some things I may take for granted may be misunderstood by someone else, just as I can misunderstand what they are saying to me. I will remember that humor and satire are often misinterpreted and will be careful in my use of language.
- Remember that not everything presented to me is verified fact and it may indeed be incorrect or misleading. I will try to substantiate information I receive before I use it.

≡ **School Accountability Report Card**

The School Accountability Report Card is available on request, and is available annually by February 1st on the Internet at www.mtviewschools.com. It contains information about the district and school regarding the quality of programs and its progress toward achieving stated goals. A copy will be provided upon request. [EC 33126, 32286, 35256, 35258, 51101]

≡ **Services to Disabled Pupils**

If you have reason to believe your child (ages 0 through 21 years) has a disability requiring special services or accommodations, tell or write the school. Your child will be evaluated to determine whether he/she is eligible for free special or modified instruction or services.

The District wants to locate, identify and assess all children with disabilities whether homeless, wards of the state, enrolled in public or private schools. The District has policies guiding procedures for identification and referral. Students identified with special needs will receive a Free Appropriate Public Education in the least restrictive environment. [EC 48853, 56020 et seq., 56040, 56301; 5 CCR 4622; 20 USC 1412, (10)(A)(ii), 1412(a)(6)(A); 34 CFR 300.121]

≡ **Mountain View School District Special Education**

Do you know a young child with special needs?

You may know a young child, between birth and 3 years, who is not attending school yet, who may have one or more of the following problems:

- Delayed development
- Hearing or vision impairments
- Medical or physical problems which affect development
- Delayed speech and language

This child may be eligible for an assessment to determine possible early intervention services. The sooner a young child's special needs can be determined, the sooner intervention can begin. Any child residing in the school district may be referred for possible special education services by

calling the Director of Special Education, at (626) 652-4987, or the Regional Center at (626) 943-3435.

≡ **Pupil Fees**

While there are limited exceptions, families and students should not have to pay fees for most items related to public education. There are four types of fees identified in Education Code:

Pupil Fees: No fees or deposits can be required or collected for items including, but not limited to, materials, supplies, equipment, uniforms (i.e. band, cheerleading, basketball), lockers, locks, books, class apparatus, musical instruments.

Educational Activity Fees: No fees can be required or collected for student participation in an event or activity, either curricular or extracurricular, that is an essential part of a student's education or for transportation to those events. There can be no fees required for registering or participating in regular or extra classes.

Voluntary Donations: While voluntary donations may be suggested for activities, no student may be denied participation based on the family's ability to make a donation.

Exceptions – When fees may be required: By law, there are exceptions to the prohibition against charging of fees or deposits. These exceptions include, but are not limited to, transportation to non-essential activities, non-essential events where attendance is optional (such as a school dance), food served to students, damage to district provided materials such as textbooks, cost of community service classes, and fingerprinting. Money may also be collected for material used for projects that a student will be taking home, such as, material used in a career class like woodshop or sewing. The Uniform Complaint Procedure can be used regarding pupil fee compliance. A complaint may be filed with the school principal, and may be filed anonymously.

[EC 17551, 17552, 19911, 32030-32033, 32220-32224, 32390, 35330, 35331, 35335, 38084, 38118, 38120, 39807.5, 48052, 48053, 48904, 49010-49013, 49063, 49065, 49066, 51815, 52373, 52612, 52615, 52920-52922, 60070; 5 CCR 4610, 4630]

HEALTH SERVICES

≡ **Immunizations**

Students may not be admitted to a classroom setting in school unless he/she has been fully immunized against diphtheria, hepatitis b, haemophilus influenza type b, measles, mumps, pertussis (whooping cough), poliomyelitis, rubella, tetanus, and varicella (chickenpox). Students must be immunized for varicella or provide proof from a doctor stating child has had the disease. All advancing students, new students, or transferring students in grades 7 through 12 must be fully immunized, including a required booster against

pertussis (Tdap). They shall not be admitted without the Tdap booster.

It is this district's policy that there be no "conditional" admittance to schools. Documented proof that immunizations are up-to-date is required before admission to school is granted. This requirement does not apply in at least the following instances:

- If note from physician is supplied saying physical or medical condition does not allow vaccination.
- If a homeless or foster child is enrolling.

The required immunizations are available through a usual source of medical care, County Health Department, a school nurse, or may be administered by a health care practitioner acting under the direction of a physician. Immunizations may be given at school. There may be funds for those who cannot access services.

If an outbreak of a communicable disease occurs at a school, the non-immunized student will be excluded for his/her own safety until such a time as directed by health officials or district administration.

Parents or guardians may refuse to allow the sharing of personal information related to their child's immunization records by notifying the County Health Department listed in this section. [HSC 120325, 120335, 120338, 120370, 120375, 120400, 120405, 120410, 120415, 120480; EC 48216, 49403, 48852.7, 48853.5; 17 CCR 6000-6075; 42 USC 11432(C)(i)]

≡ **Physical Examinations**

For each child enrolling in the District for the first time in kindergarten or first grade, the parent or guardian must present a certificate, signed by a physician, verifying that the child has received a physical examination within the last 18 months. If your child does not receive this exam, you must file a waiver with the school district stating the reasons you are unable to obtain such services. You may have your child immunized at the same time that the physical examination is conducted. [EC 49450; HSC 124085, 124100, 124105]

These services may be available to you at no cost through the Child Health and Disability Prevention Program (CHDP). For information, you may contact:

LA County Department of Health
9320 Telstar Avenue, Suite 226
El Monte, CA 91731
(800) 993-2437

If you want your child to be exempt from physical examinations at school, file a written statement annually with the school refusing such an exam. However, when there is a good reason to believe that your child is suffering from a recognized contagious or infectious disease, he/she may be sent home and shall not be permitted to return to school until the contagious or infectious disease does not exist. [EC 49451; PPRA]

Kindergarten and/or First Grade Oral Health Assessment

Many things impact a child's school progress and success, including health. Children must be healthy to learn, and children with cavities are not healthy. Baby teeth are not just teeth that will fall out. Children need their teeth to eat properly, talk, smile, and feel good about themselves. Children with cavities may have difficulty eating, stop smiling, and have problems paying attention and learning at school.

Parents or guardians must have their child's oral health assessed and have proof of the assessment by May 31 of the student's first school year (kindergarten or first grade). Assessments within the 12 months before the child enters school also meet this requirement. The assessment must be done by a licensed dentist or licensed or registered dental health professional. [EC 49452.8]

Vision, Hearing, and Scoliosis Screening

An authorized person will check your child's vision upon enrollment and in grades 2, 5, and 8 unless the student entered the District in grade 4 or 7. Hearing tests will be conducted when your child is enrolled or first enters a District school. Females in grade 7 and males in grade 8 may be screened for scoliosis (curvature of the spine). These tests may be administered unless you annually give the school a certificate from a physician or optometrist verifying prior testing, or submit a letter denying consent. [EC 44878, 49451, 49452, 49452.5, 49455]

≡ **Medication**

Children may take medication, which is prescribed by a physician, and get help from school personnel during the school day if:

1. The district designee has a release statement on a special form available from the district. [EC 49423, 49480]
2. Parent, guardian, or caregiver annually submits a written statement asking the school district to assist their child in taking the medication or allow the student to self-administer certain medications. This includes allowing a school staff member to volunteer to identify the need for, and administer glucagon and epinephrine to a student. The letter gives permission to a district representative to communicate with the health care provider, pharmacist and acknowledge understanding of how the medication will be administered. Each school determines if it will have staff trained in the use and storage of auto-injectable epinephrine. The District will have a supply of epipens at each school site. [EC 49414, 49414.3, 49414.5, 49423, 49480]

Children may carry and self-administer a blood glucose level test, diabetes care, inhaled asthma medication, and auto-injectable epinephrine if the rules above are met and if a physician confirms in writing that the student is able to self-administer. [EC 49414, 49414.5, 49423, 49423.1, 49480]

If your child is on a continuing medication regimen for a non-episodic condition, you are required to notify the district

designee of the medication being taken, the current dosage, and the name of the supervising physician. [EC 49480]

≡ **Sun Protection**

Students when outdoors can wear sun protective clothing, including, but not limited to hats. [EC 35183.5] Students may also apply sunscreen during the day without a doctor's note or prescription. [EC 35291, 35294.6]

≡ **Medical and Hospital Insurance for Students**

The district DOES NOT provide insurance on individual students. However, you may purchase accident insurance through the district for medical and hospital services covering your child. The insurance provides coverage for your child while on school grounds or in school buildings during the time your child is required to be there because of attendance during a regular school day of the district; or while being transported by the district to and from school or other place of instruction; or while at any other place as an incident to school-sponsored activities. The school district assumes no liability for accidents to pupils at school. [EC 32221.5, 49472]

Under state law, school districts are required to ensure that all members of school athletic teams have accidental injury insurance that covers medical and hospital expenses. This insurance requirement can be met by the school district offering insurance or other health benefits that cover medical and hospital expenses. Some pupils may qualify to enroll in no-cost or low-cost local, state, or federally sponsored health insurance programs. [EC 49471]

Enrollment in a Health Care Plan

All children enrolling in kindergarten, first grade, or transferring into the district and their families must be enrolled in a health care plan. There are several options for getting a health plan; through an insurance agent, or low cost provider such as Medi-Cal and Covered California at (800) 300-1506 or online at www.coveredca.com. [EC 49452.9; PPACA]

School-Sponsored Athletics

If student participates in school-sponsored athletics other than physical education or athletic event during the school day, parents/guardians and the student athlete are required to annually; (1) complete a concussion awareness form, and (2) complete a sudden cardiac arrest awareness form. [EC 33479, 49475]

≡ **Drug, Alcohol, and Tobacco Use Prevention**

The unlawful manufacture, distribution, dispensation, possession, or use of illicit drugs, alcohol, or any form of tobacco product on District premises or as a part of any District activity is strictly prohibited. "Tobacco product" is defined as (i) any product made or derived from tobacco or nicotine that is intended for human consumption, regardless of how consumed; (ii) an electronic device that delivers

nicotine or other vaporized liquids to the person inhaling from the device (commonly known as "e-cigarettes"); or (iii) any component, part or accessory of a tobacco product. Except for members of the military, possession of tobacco by those under 21 is illegal and can lead to a \$75 fine or 30 hours of community service. It is illegal to possess synthetic marijuana. School districts may adopt no smoking policies. [EC 48900, 48901; HSC 11357.5, 11375.5; BPC 22950.5(c); PC 308]

Marijuana (Cannabis)

A student who unlawfully possessed, used, sold, otherwise furnished, or was under the influence of cannabis is subject to expulsion. Any person 18 or older who possesses, sells, dispenses, distributes, furnishes, administers, gives; or offers to sell, dispense, distribute, furnish, administer, or give; or possesses for sale any, concentrated cannabis, synthetic cannabinoid compound, or any synthetic cannabinoid derivative, to any person, can be imprisoned in a county jail not exceeding six (6) months, or by a fine not exceeding \$1,000, or by both. Any person 18 or older possessing marijuana on district property during the school day, depending on the amount and number of offenses, can face consequences including \$250 to \$500 fine and imprisonment for ten (10) days. Any person younger than 18 possessing marijuana, depending on amount and number of offenses, faces up to forty (40) hours of community service, ten (10) hours of drug education, sixty (60) hours of counseling. [EC 48900; HSC 11357, 11357.5]

≡ **Type-2 Diabetes Information**

Type-2 diabetes is the most common form of diabetes in adults. Until recently it was rare in children; it is becoming more common, especially for overweight teens. According to the U.S. Centers for Disease Control and Prevention (CDC), one in three American children born after 2000 will develop type-2 diabetes in his or her lifetime.

Type-2 diabetes affects the way the body is able to use sugar (glucose) for energy. The body turns the carbohydrates in food into glucose, the basic fuel for the body's cells. The pancreas makes insulin, a hormone that moves glucose from the blood to the cells. In type-2 diabetes, the body's cells resist the effects of insulin, and blood glucose levels rise. Over time, glucose reaches dangerously high levels in the blood, which is called hyperglycemia which can lead to health problems like heart disease, blindness, and kidney failure.

Associated Risk Factors:

It is recommended that students displaying or possibly experiencing the risk factors and warning signs associated with type-2 diabetes be screened (tested) for the disease. Researchers do not completely understand why some people develop type-2 diabetes and others do not. The following risk factors are associated with an increased risk:

Being overweight: The single greatest risk factor for is excess weight. In the U.S., almost one out of every five children is overweight. The chances are more than double that an overweight child will develop diabetes.

Family history of diabetes: Many affected children and youth have at least one parent with diabetes or have a significant family history of the disease.

Inactivity: Being inactive further reduces the body's ability to respond to insulin.

Specific racial/ethnic groups: Native Americans, African Americans, Hispanics/Latinos, or Asian/Pacific Islanders are more prone than other ethnic groups to develop type-2 diabetes.

Puberty: Young people in puberty are more likely to develop type-2 diabetes than younger children, probably because of normal rises in hormone levels that can cause insulin resistance during this stage of rapid growth and physical development.

Warning Signs and Symptoms:

Warning signs and symptoms develop slowly, and initially there may be no symptoms. However, not everyone with insulin resistance or type-2 diabetes develops these warning signs, and not everyone who has these symptoms necessarily has type-2 diabetes.

- Increased hunger, even after eating
- Unexplained weight loss
- Increased thirst, dry mouth, and frequent urination
- Feeling very tired
- Blurred vision
- Slow healing of sores or cuts
- Dark velvety or ridged patches of skin, especially on the back of the neck or under the arms
- Irregular periods, no periods, and/or excess facial and body hair growth in girls
- High blood pressure or abnormal blood fats levels

Prevention Methods and Treatments:

Healthy lifestyles can help prevent and treat type-2 diabetes. Eating healthy foods in the correct amounts and exercising regularly can help children achieve or maintain a normal weight and normal blood glucose levels.

- Eat healthy foods. Make wise food choices. Eat foods low in fat and calories.
- Get more physical activity. Increase physical activity to at least 60 minutes every day.
- Take medication. If diet and exercise are not enough to control the disease, it may be necessary to treat type-2 diabetes with medication.

The first step is to visit a doctor who can determine if a child is overweight. A doctor can also request tests of a child's blood glucose to see if the child has diabetes or pre-diabetes (a condition which may lead to type-2 diabetes).

Diabetes Screening Tests Available:

Glycated hemoglobin (A1C) test: A blood test measures the average blood sugar level over two to three months. An A1C level of 6.5 percent or higher on two separate tests indicates diabetes.

Random (non-fasting) blood sugar test: A blood sample is taken at a random time. A random blood sugar level of 200 milligrams per deciliter (mg/dL) or higher suggests diabetes. This test must be confirmed with a fasting blood glucose test.

Fasting blood sugar test: A blood sample is taken after an overnight fast. A fasting blood sugar level less than 100 mg/dL is normal. A level of 100 to 125 mg/dL is considered pre-diabetes. A level of 126 mg/dL or higher on two separate tests indicates diabetes.

Oral glucose tolerance test: A test measuring the fasting blood sugar level after an overnight fast with periodic testing for the next several hours after drinking a sugary liquid. A reading of more than 200 mg/dL after two hours indicates diabetes.

Type-2 diabetes in children is a preventable/treatable disease and the guidance provided in this information sheet is intended to raise awareness about this disease. Contact your student's school nurse, school administrator, or health care provider if you have questions.

≡ Meningitis

Meningococcal disease or Meningitis can be a life threatening infection that can be treated, but cannot always be cured. Routine vaccinations are recommended for 11-12 years olds, students entering high school and students living in college dorms. For more information please visit the California Department of Public Health website or go to www.cdph.ca.gov/HealthInfo/discond/Pages/MeningococcalDisease.aspx [HSC 120395-120399]

≡ Confidential Medical Services

School authorities may excuse any student in grades 7 through 12 from school for the purpose of obtaining confidential medical services without the consent of the pupil's parent or guardian. [EC 46010.1]

STUDENT BEHAVIOR AND SAFETY

All pupils have the right to participate fully in the educational process, free from discrimination, harassment, violence, intimidation, and bullying. Schools have an obligation to combat racism, sexism, and other forms of bias, and a responsibility to provide equal educational opportunity and ensure safe school sites.

≡ School Rules

You have a right to review school and district rules regarding student discipline. If you wish to do so, please contact the school office. [EC 35291, 48980, 51101]

≡ Discipline Code, Rights and Responsibilities

As a parent, citizen and taxpayer, you undoubtedly share our concern regarding the need for effective discipline and increased respect for law and order in our schools.

When parents send their children to school, they should

feel secure knowing that their children are going to be safe and carefully supervised. One effective way you can help our schools in this effort is to be informed of the rights and responsibilities of parents and students and to discuss them with your children.

In accordance with AB 1649, Chapter 87, and amendment of Ed. Code Section 35291, relating to school discipline, each school has adopted rules and procedures on school discipline applicable to the school. They are consistent with the Board policies on discipline and will be sent out to continuing pupils at the beginning of each year and to transfer students at the time of enrollment.

It is important that you be aware of information that will assist in making our schools well-disciplined and safe for our children. This summary of the legal responsibilities and rights of parents and students is designed to provide you with such information. If you have any questions/concerns regarding this information, please contact your site administrator.

We recognize that the great majority of our young people are already aware of their responsibilities and are seeking to achieve their educational goals in a constructive manner. Certainly they deserve to have schools where learning is a productive and satisfying experience.

Responsibility of the Parent/Guardian:

- Should review school discipline rules and regulations with family members to ensure all are familiar with and understand appropriate standards of conduct.
- Should cooperate with teachers and administrators in their attempts to promote appropriate pupil conduct.
- Should request help of the appropriate school personnel, i.e., teacher, counselor, school psychologist or principal in correcting and identifying academic and behavior management problems.
- Are required to send children from ages 6 to 18 to school. [Ed. Code 48200].
- Should, by both word and example, encourage their children to obey school rules and take full advantage of the social and educational opportunities provided.
- Routinely check your child's backpack to be sure that he/she has access only to the recommended school supplies. This will insure that inappropriate materials and/or dangerous objects are not brought on to school grounds. Inappropriate materials and/or dangerous objects brought to school will result in disciplinary action leading up to suspension and/or expulsion.

Responsibility of the Pupil:

- Respecting the authority of school personnel who establish and enforce rules of conduct.
- Requesting assistance from appropriate school personnel.
- Attending school daily, and arriving on time.

- Knowing and following school rules. (A copy of the school rules may be obtained from the principal.)
- Students should bring only the recommended school supplies to school. Inappropriate materials and/or dangerous objects brought to school will result in disciplinary action leading up to suspension and/or expulsion.
- Completing all school and homework assignments.
- Performing up to the limits of his or her capabilities and becoming the best pupil and person possible.
- Conform to school regulations and refrain from the use of profane or vulgar language.

Responsibility of the Teacher:

- Will strive to provide pupils with a safe, secure learning environment where children are free to express their feelings.
- Will strive to enhance each child's sense of dignity and self-esteem.
- Will strive to reinforce appropriate pupil conduct.
- Will establish and enforce classroom rules consistent with school and district policies.
- Will schedule conferences with parents, principal and others if deemed necessary.
- Will inform parents concerning the academic progress, citizenship and general behavior of their children.

Responsibility of the Principal:

- Will counsel with pupils regarding behavior.
- Will conference with parents when problems arise and make appropriate referrals.
- Will establish and inform parents of school rules and regulations consistent with district policy.
- Will consistently and fairly enforce district policy, school rules and regulations regarding discipline and take appropriate actions.
- Will assist students and parents in seeking solutions or remedies for causes of misconduct.

≡ Cell Phones, Pagers, Electronic Signaling Device

Districts may regulate the possession or use of any cellphone, pager or electronic signaling device while pupils are on campus, while attending school-sponsored activities, or while under the supervision and control of school district employees. Use is allowed if essential to student's health as determined by a licensed physician or surgeon. [EC 48901.5]

≡ Safe Place to Learn

It is State and District policy to improve student safety, connections between students and supportive adults, and connections between schools and communities. These

policies prohibit discrimination, harassment, intimidation, and bullying at all school sites and school activities based on actual or perceived characteristics: race, color, ancestry, nationality, national origin, immigration status, ethnicity, ethnic group identification, age, religion, marital or parental status, physical or mental disability, sex, sexual orientation, gender, gender identity, gender expression, or association with a person or group with one or more of these actual or perceived characteristics at any school sponsored activity. School site staff trained in anti-bias shall be made known. When safe to do so, District employees must intervene immediately when they see discrimination, harassment, intimidation or bullying. Certificated staff, 7-12 grades get information about helping LBGQT students. Resources about bullying, intimidation, and violence are found through the District and online at www.cde.ca.gov, www.cde.ca.gov/ls/ss/se/bullyres.asp, www.cde.ca.gov/ls/ss/se/bullyfaq.asp, www.cde.ca.gov/ls/ss/vp/ssresources.asp, www.californiahealthykids.org

The District Uniform Complaint Procedure may be used to file a complaint. Contact the District Complaint Officer below for assistance. [EC 200, 220, 234, 234.1, 234.5, 51101; PC 422, 422.55; 5 CCR 4900; BP 1313, 5131.10]

≡ **Uniform Guidelines**

The Mountain View School District has a mandatory uniform policy in plan. We expect all students to follow this policy. We feel that this policy promotes a positive school climate as well as improved academic focus.

PANTS / SHORTS

Colors: Navy Blue or Tan (solid colors only)

Style: Fitted at waist or drawstring. Sweats are acceptable, but must be navy blue.

NOTE: Pants must fit at the waist and not be more than one size too large or one size too small. NO OVERSIZED PANTS. Belt buckles with initials are NOT allowed. Walking shorts will not be shorter than mid-thigh, and no longer than the top of the knee. No cut seams, frayed or fringed hems. Fabric should be twill or cotton blend, or corduroy for pants or shorts. NO JEANS!

SHIRTS / BLOUSES

Colors: White or Light Blue or Navy (solid colors only)

Style: Collared shirts, such as polo, oxford, turtleneck or mock turtleneck (T-shirts, scoop collared, partially collared, sleeveless shirts, midriff, or modified clothes with colored trim will NOT be allowed).

NOTE: Shirts and blouses must be tucked in. NO flannel or patterned shirts may be worn over or under the uniform. Spirit shirts from school may be worn on designated days.

SKIRTS / JUMPERS / SKORTS

Colors: Navy Blue or Tan (solid colors only)

NOTE: Skirts/jumpers must be worn with an appropriate uniform shirt, blouse or sweater. Leggings, shorts or tights are acceptable, in uniform colors, under skirts, jumpers or skorts (culottes). Length of skirt must be modest.

SHOES, SHOE LACES AND SOCKS

Athletic or regular shoes. No open-toed shoes. Shoes must be in good condition. Socks must be worn at all times. Shoe laces and socks must coordinate with uniform colors.

NOTE: If wearing shorts, socks must be pushed down to the ankle.

OUTER WEAR

Colors: NAVY BLUE ONLY

Style: Jackets, sweatshirts, sweaters or vests. NO LOGOS. (No pictures, graphics, writing or company symbols). Names may be sewn on the outside, script, regular print. NO OLD ENGLISH lettering. Spirit outer wear purchased from site will be allowed.

Hats: Allowed only when outside of school buildings

Colors: NAVY BLUE ONLY

Style: Full brimmed to provide sun protection (NO logos, wording, pictures, graphics, or symbols).

Failure to wear appropriate uniform may result in a discipline referral. All clothing must be neat, clean and in good shape.

≡ **MVSD Transportation Bus Rules**

Students being transported are under the authority of the school bus driver and the Mountain View School District. To promote their safety and well being, the following rules are to be followed.

Students Shall:

- Be at their bus stop and be ready for pick-up no sooner than five minutes before the bus is due.
- Stand at a safe distance back from the curb or highway and line up single file, facing the street, when the bus approaches.
- Wait for the driver to motion them across the street when it is safe to cross, and walk in front of the bus by at least ten feet.
- Do as the bus driver says and obey the driver's instructions.
- Always use steps and handrails, and never crowd or push when getting on or off the bus.
- Do not eat or drink anything while on the bus.
- Never stand, except to exit the bus at their stop and remain seated until the bus comes to a complete stop.
- Never throw anything on the bus or out the bus window,

or extend hands, arms, heads, or objects through bus windows.

- Must have written permission, approved by the school, to ride another bus or get off at a stop other than their own.
- Talk in normal tones; screaming and yelling are prohibited.
- Never use vulgar or abusive language.
- Do not tamper with safety devices or damage the interior or exterior of the bus.
- Always treat the bus driver and fellow passengers with respect.

Riding the school bus is a privilege and should be treated as such. Bus rules are for the safety of all those who ride the bus. Students who refuse to obey these stated rules shall forfeit their privilege to ride the school bus.

Bus Disciplinary Action

Parental assistance in discussing appropriate and safe behavior is appreciated. Unfortunately, failure to behave appropriately can result in loss of bus privileges.

For a significant or recurring problem, the disciplinary procedure will be as follows:

1. Student is requested by the bus driver to comply with the rules.
2. Student and driver discuss the problem (one time).
3. Driver supplies a written report of any inappropriate misbehavior to the Transportation Department and the principal of the student's home school. The principal then takes one of the following actions:
 - Principal and student discuss the problem and develop a plan to correct the behavior. In addition, the principal notifies the parents of the problem and of the possibility of forfeiting bus privileges.
 - Student loses bus privileges for a specified number of days.
 - DARB Team Members to ascertain if bus privileges are to be forfeited.

Transportation Safety Plan

- Pupils attending pre-kindergarten, elementary, middle, junior high and alternative schools, needing to cross the street on which the bus is stopped, shall be provided escort service at those locations where traffic is not controlled by a traffic officer or official traffic control signal.
- Street addresses for students are listed on the trip manifest. Odd numbered street addresses are located on the north or west side of the street, even numbered street addresses are on the south or east side of a street.
- Bus drivers shall review pupil addresses on the manifest in relation to the students assigned designated stops to ascertain if escort service is necessary.

- Bus drivers additionally shall ask pupils at each stop if they must cross the street on which the bus is stopped to reach their destination.
- Pupils shall be instructed to stand in an orderly manner at their school bus stop and remain back from the curb or roadway edge as their assigned bus approaches.
- Pupils shall be instructed to enter their assigned bus at the school bus stop in an orderly manner refraining from pushing, shoving, physical playing or rough contact.
- Pupils shall be instructed to leave their assigned bus at the school bus stop in an orderly manner and immediately move away from the bus out of the danger zone.
- School personnel are responsible for monitoring the boarding and exiting of school buses at their site or trip destination.
- Pupils shall board or exit their bus at a school or other trip destination in an orderly manner refraining from pushing, shoving, physical playing or rough contact.
- School personnel shall deter pupils from standing or walking between buses, standing within arms length of a bus or attempting to pass items through open windows into or out of a bus. [Complies with EC 39831.3]
- The Transportation Department has the authority to refer a student to the District Attendance Review Board, DARB, to further discuss ways to correct student behavior on the bus. The DARB Team Members may develop a student contract or forfeit the bus privileges for the remainder of the school year.

DISCIPLINE

≡ Parent/Guardian Responsibility

Parents or guardians are liable for all the damages caused by the willful misconduct of their minor children that result in death or injury to other students, school personnel, or damage to school property. Parents are also liable for any school property loaned to the student and willfully not returned. Parents' or guardians' liability may be as much as \$19,600 in damages and another maximum of \$10,800 as adjusted annually by the California Department of Education for payment of a reward, if any. The school district may withhold the grades, diplomas, or transcripts of the student responsible until such damages are paid or the property returned or until completion of a voluntary work program in lieu of payment of money. If your child commits an obscene act or engages in habitual profanity or vulgarity, disrupts school activities, or otherwise willfully defies the authority of school personnel, and is suspended for such misconduct, you may be required to attend a portion of a school day in your child's classroom. Civil penalties may also be enforced with fines up to \$25,000. [EC 48900.1, 48904, 51101; CC 1714.1; GC 53069.5]

Vandalism

Graffiti and scratching glass or other material on someone else's property is now considered vandalism and those convicted face fines, imprisonment and the requirement to clean up the damage or perform community service. Parents/Guardians may be liable to pay fines as high as \$10,000 and be required to participate in the clean up. [PC 594]

≡ Impersonation on the Internet

Pretending to be another pupil or real person other than yourself on the Internet or through other electronic methods to harm, intimidate, threaten or defraud is punishable by a \$1,000 fine or imprisonment for up to one year. [EC 48900; PC 528.5]

≡ Pupil Rights Concerning Discipline

Corporal Punishment: "No person employed by or engaged in a public school shall inflict, or cause to be inflicted, corporal punishment upon a pupil." [EC 49000 (b)]

Detention Regulations

A pupil shall not be required to remain in school during the intermission, at noon, or during any recess. A pupil shall not be detained in school for disciplinary or other reasons for more than one hour after the close of the maximum school day. [5 C.A. Code 353]

Limitations On Suspension

"Except as provided in subdivision (g) of Section 48911 and in Section 48912, the total number of days for which a pupil may be suspended from school shall not exceed 20 school days in any school year, unless for purposes of adjustment, a pupil enrolls in or is transferred to another regular school, an opportunity school or class, or a continuation education school or class, in which case the total number of school days for which the pupil may be suspended shall not exceed 30 days in any school year." [EC 48903]

"The principal of the school, the principal's designee, or the superintendent of schools may suspend a pupil from the school for any of the reasons enumerated in Section 48900, and pursuant to Section 48900.5, for no more than five consecutive school days." [EC 48911(a)]

Pupil's Right to a Conference Prior to Suspension

Except in "emergency situations," pupil suspensions shall be preceded by an informal conference conducted by the principal/designee or the superintendent of schools between the pupil and, whenever practicable, the teacher or supervisor or school employee who referred the pupil to the principal or the principal's designee or the superintendent of schools. At the conference, the pupil shall be informed of the reason for the disciplinary action and the evidence against him or her and shall be given the opportunity to present his or her version and evidence in his or her defense. [EC 48911(a) & (b)]

Parent Notification of Pupil Suspension

Whenever a student is suspended, the principal or designee shall contact the parent/guardian by telephone or in person and discuss the cause and duration of the suspension, the school policy involved, and provide for a conference before the student is re-admitted to school. Within one school day of the beginning of a suspension, a school employee shall mail a notice to the parent or guardian of the suspended pupil. The notice shall contain each of the following:

- (1) A statement of the facts leading to the decision to suspend.
- (2) The date and time when the pupil will be allowed to return to school.
- (3) A statement of the right of the pupil or parent to request a meeting with the superintendent or the superintendent's designee pursuant to Section 48914.
- (4) A statement of the parent's or the pupil's right to have access to the pupil's records as provided by Section 49069. [EC 48911 (d)]

≡ Grounds for Suspension or Expulsion

A pupil shall not be suspended from school or recommended for expulsion, unless the superintendent of the school district or the principal of the school in which the pupil is enrolled determines that the pupil has committed an act as defined pursuant to any of subdivisions (a) to (r), inclusive:

- (a) 1. Caused, attempted to cause, or threatened to cause physical injury to another person; or
2. Willfully used force or violence upon the person of another, except in self-defense.
- (b) Possessed, sold, or otherwise furnished a firearm, knife, explosive, or other dangerous object, unless, in the case of possession of an object of this type, the pupil had obtained written permission to possess the item from a certificated school employee, which is concurred in by the principal or the designee of the principal.
- (c) Unlawfully possessed, used, sold, or otherwise furnished, or been under the influence of, a controlled substance listed in Chapter 2 (commencing with Section 11053) of Division 10 of the Health and Safety Code, an alcoholic beverage, or an intoxicant of any kind.
- (d) Unlawfully offered, arranged, or negotiated to sell a controlled substance listed in Chapter 2 (commencing with Section 11053) of Division 10 of the Health and Safety Code, an alcoholic beverage, or an intoxicant of any kind, and either sold, delivered, or otherwise furnished to a person another liquid, substance, or material and represented the liquid, substance, or material as a controlled substance, alcoholic beverage, or intoxicant.
- (e) Committed or attempted to commit robbery or extortion.
- (f) Caused or attempted to cause damage to school property or private property.
- (g) Stole or attempted to steal school property or private property.

- (h) Possessed or used tobacco, or products containing tobacco or nicotine products, including, but not limited to, cigarettes, cigars, miniature cigars, clove cigarettes, smokeless tobacco, snuff, chew packets, and betel. However, this section does not prohibit the use or possession by a pupil of his or her own prescription products.
- (i) Committed an obscene act or engaged in habitual profanity or vulgarity.
- (j) Unlawfully possessed or unlawfully offered, arranged, or negotiated to sell drug paraphernalia, as defined in Section 11014.5 of the Health and Safety Code.
- (k) 1. Disrupted school activities or otherwise willfully defied the valid authority of supervisors, teachers, administrators, school officials, or other school personnel engaged in the performance of their duties.
2. Except as provided in Section 48910, a pupil enrolled in kindergarten or any of grades 1 to 3, inclusive, shall not be suspended for any of the acts enumerated in this subdivision, and this subdivision shall not constitute grounds for a pupil enrolled in kindergarten or any of grades 1 to 12, inclusive, to be recommended for expulsion.
- (l) Knowingly received stolen school property or private property.
- (m) Possessed an imitation firearm. As used in this section, "imitation firearm" means a replica of a firearm that is so substantially similar in physical properties to an existing firearm as to lead a reasonable person to conclude that the replica is a firearm.
- (n) Committed or attempted to commit a sexual assault as defined in Section 266c, 286, 288, 288a, or 289 of the Penal Code or committed a sexual battery as defined in Section 243.4 of the Penal Code.
- (o) Harassed, threatened, or intimidated a pupil who is a complaining witness or a witness in a school disciplinary proceeding for purposes of either preventing that pupil from being a witness or retaliating against that pupil for being a witness, or both.
- (p) Unlawfully offered, arranged to sell, negotiated to sell, or sold the prescription drug Soma.
- (q) Engaged in, or attempted to engage in, hazing. For purposes of this subdivision, "hazing" means a method of initiation or preinitiation into a pupil organization or body, whether or not the organization or body is officially recognized by an educational institution, that is likely to cause serious bodily injury or personal degradation or disgrace resulting in physical or mental harm to a former, current, or prospective pupil. For purposes of this subdivision, "hazing" does not include athletic events or school-sanctioned events.
- (r) Engaged in an act of bullying. For purposes of this subdivision, the following terms have the following meanings:
 - (1) "Bullying" means any severe or pervasive physical or verbal act or conduct, including communications made in writing or by means of an electronic act, and including one or more acts committed by a pupil or group of pupils as defined in Section 48900.2, 48900.3, or 48900.4, directed toward one or more pupils that has or can be reasonably predicted to have the effect of one or more of the following:
 - (A) Placing a reasonable pupil or pupils in fear of harm to that pupil's or those pupils' person or property.
 - (B) Causing a reasonable pupil to experience a substantially detrimental effect on his or her physical or mental health.
 - (C) Causing a reasonable pupil to experience substantial interference with his or her academic performance.
 - (D) Causing a reasonable pupil to experience substantial interference with his or her ability to participate in or benefit from the services, activities, or privileges provided by a school.
 - (2) (A) "Electronic act" means the creation and transmission originated on or off the schoolsite, by means of an electronic device, including, but not limited to, a telephone, wireless telephone, or other wireless communication device, computer, or pager, of a communication, including, but not limited to, any of the following:
 - (i) A message, text, sound, video, or image
 - (ii) A post on a social network Internet Web site, including, but not limited to: (I) Posting to or creating a burn page. "Burn page" means an Internet Web site created for the purpose of having one or more of the effects listed in paragraph (1); (II) Creating a credible impersonation of another actual pupil for the purpose of having one or more of the effects listed in paragraph (1). "Credible impersonation" means to knowingly and without consent impersonate a pupil for the purpose of bullying the pupil and such that another pupil would reasonably believe, or has reasonably believed, that the pupil was or is the pupil who was impersonated; (III) Creating a false profile for the purpose of having one or more of the effects listed in paragraph (1). "False profile" means a profile of a fictitious pupil or a profile using the likeness or attributes of an actual pupil other than the pupil who created the false profile.
 - (iii) An act of cyber sexual bullying. (I) For purposes of this clause, "cyber sexual bullying" means the dissemination of, or the solicitation or incitement to disseminate, a photograph or other visual recording by a pupil to another pupil or to school personnel by means of an electronic act that has or can be reasonably predicted to have one or more of the effects described in subparagraphs (A) to (D), inclusive, of paragraph (1). A photograph or other visual recording, as described above, shall include the depiction of a nude, semi-nude, or sexually explicit photograph or other visual recording of a minor where the minor is identifiable from the photograph, visual recording, or other electronic act. (II) For purposes of this clause, "cyber sexual bullying" does not include a depiction, portrayal, or image that has any serious literary, artistic, educational, political, or scientific value or that

involves athletic events or school-sanctioned activities.

- (B) Notwithstanding paragraph (1) and subparagraph (A), an electronic act shall not constitute pervasive conduct solely on the basis that it has been transmitted on the Internet or is currently posted on the Internet.
- (3) “Reasonable pupil” means a pupil, including, but not limited to, an exceptional needs pupil, who exercises average care, skill, and judgment in conduct for a person of his or her age, or for a person of his or her age with his or her exceptional needs.
- (s) A pupil shall not be suspended or expelled for any of the acts enumerated in this section unless the act is related to a school activity or school attendance occurring within a school under the jurisdiction of the superintendent of the school district or principal or occurring within any other school district. A pupil may be suspended or expelled for acts that are enumerated in this section and related to a school activity or school attendance that occur at any time, including, but not limited to, any of the following:
- (1) While on school grounds.
 - (2) While going to or coming from school.
 - (3) During the lunch period whether on or off the campus.
 - (4) During, or while going to or coming from, a school-sponsored activity.
- (t) A pupil who aids or abets, as defined in Section 31 of the Penal Code, the infliction or attempted infliction of physical injury to another person may be subject to suspension, but not expulsion, pursuant to this section, except that a pupil who has been adjudged by a juvenile court to have committed, as an aider and abettor, a crime of physical violence in which the victim suffered great bodily injury or serious bodily injury shall be subject to discipline pursuant to subdivision (a).
- (u) As used in this section, “school property” includes, but is not limited to, electronic files and databases.
- (v) For a pupil subject to discipline under this section, a superintendent of the school district or principal may use his or her discretion to provide alternatives to suspension or expulsion that are age appropriate and designed to address and correct the pupil’s specific misbehavior as specified in Section 48900.5.
- (w) It is the intent of the Legislature that alternatives to suspension or expulsion be imposed against a pupil who is truant, tardy, or otherwise absent from school activities. [EC 35291, 48900, 48910]

Additionally, sexual harassment, hate violence, harassment, intimidation (grades 4-12) and threats and terroristic threats against school officials or school property or both (all students) may be recommended for suspension or expulsion. [EC 212.5, 233(e), 48900.2, 48900.3, 48900.4, 48900.7]

≡ **Mandatory Suspension / Expulsion**

Education Code Section 48915(a): Except as provided in subdivisions (c) and (e), the principal or the superintendent of schools shall recommend the expulsion of a pupil for any of the following acts committed at school or at a school activity off school grounds, unless the principal or superintendent finds that the expulsion is inappropriate, due to the particular circumstance:

1. Causing serious physical injury to another person, except in self-defense.
2. Possession of any knife, explosive, or other dangerous object of no reasonable use to the pupil.
3. Unlawful possession of any controlled substance listed in Chapter 2 (commencing with Section 11053) of Division 10 of the Health and Safety Code, except for the first offense for the sale of not more than one avoirdupois ounce of marijuana, other than concentrated cannabis.
4. Robbery or extortion.
5. Assault or battery, as defined in Sections 240 and 242 of the Penal Code, upon any school employee.

Education Code Section 48915(c): The principal or superintendent of schools shall immediately suspend, pursuant to Section 48911, and shall recommend expulsion of a pupil that he or she determines has committed any of the following acts at school or at a school activity off school grounds:

1. Possessing, selling, or otherwise furnishing a firearm. This subdivision does not apply to an act of possessing a firearm if the pupil had obtained prior or written permission to possess the firearm from a certificated school employee, which is concurred in by the principal or the designee of the principal. This subdivision applies to an act of possessing a firearm only if the possession is verified by an employee of a school district.
2. Brandishing a knife at another person.
3. Unlawfully selling a controlled substance listed in Chapter 2 (commencing with Section 11053) of Division 10 of the Health and Safety Code.
4. Committing or attempting to commit a sexual assault as defined in subdivision (n) of Section 48900 or committing a sexual battery as defined in subdivision (n) of Section 48900.
5. Possession of an explosive.

Suspension only when other means fail

(a) Suspension, including supervised suspension as described in Section 48911.1, shall be imposed only when other means of correction fail to bring about proper conduct. A school district may document the other means of correction used and place that documentation in the pupil’s record, which may be accessed pursuant to Section 49069. However, a pupil, including an individual with exceptional needs, as defined in Section 56026, may be suspended, subject to Section 1415 of Title 20 of the United States Code, for any of the reasons enumerated in Section 48900 upon a first offense,

if the principal or superintendent of schools determines that the pupil violated subdivision (a), (b), (c), (d), or (e) of Section 48900 or that the pupil's presence causes a danger to persons.

(b) Other means of correction include, but are not limited to, the following: (1) A conference between school personnel, the pupil's parent or guardian, and the pupil. (2) Referrals to the school counselor, psychologist, social worker, child welfare attendance personnel, or other school support service personnel for case management and counseling. (3) Study teams, guidance teams, resource panel teams, or other intervention-related teams that assess the behavior, and develop and implement individualized plans to address the behavior in partnership with the pupil and his or her parents. (4) Referral for a comprehensive psychosocial or psychoeducational assessment, including for purposes of creating an individualized education program, or a plan adopted pursuant to Section 504 of the federal Rehabilitation Act of 1973 (29 USC 794(a)). (5) Enrollment in a program for teaching prosocial behavior or anger management. (6) Participation in a restorative justice program. (7) A positive behavior support approach with tiered interventions that occur during the schoolday on campus. (8) After-school programs that address specific behavioral issues or expose pupils to positive activities and behaviors, including, but not limited to, those operated in collaboration with local parent and community groups. (9) Any of the alternatives described in Section 48900.6.

Suspension: Administrative Appeal

If suspension is ordered by a principal or a principal's designee pursuant to Section 48911, the pupil or the pupil's parent or guardian shall have the right to request a meeting with the superintendent or the superintendent's designee. The meeting shall be held within three school days of the time the request is received by the superintendent or the superintendent's designee.

The superintendent or the superintendent's designee shall determine if there was sufficient evidence to find that the alleged violation occurred and whether the penalty imposed was appropriate for the violation. [EC 48914 (a)]

Rules Governing Expulsion Procedures

A recommendation for expulsion requires that a conference shall be held with the parent or guardian by the second day of suspension or recommendation for expulsion.

By the fifth day of suspension when expulsion is being recommended, the superintendent or another person designated by the superintendent in writing, shall conduct a meeting in which the pupil and pupil's parent or guardian are invited to participate. The purpose of the meeting shall be to decide upon the extension of the suspension. The suspension may only be extended if the superintendent/designee determines that the presence of the pupil at the school would cause a danger to persons or property or threatens to disrupt the instructional process. [EC 48918]

If the principal or the superintendent determines that the pupil has committed any of the acts enumerated in Section 48900, an expulsion hearing shall be held within 30 school days, unless the pupil or the pupil's parent or guardian requests in writing that the hearing be postponed. Written notice of the hearing shall be forwarded to the pupil and to the pupil's parent or guardian at least ten (10) calendar days prior to the date of the hearing. [EC 48918]

Expulsion Appeal to County Board of Education

If a pupil is expelled from school, the pupil or the pupil's parent or guardian may, within 30 days following the decision of the governing board to expel, file an appeal to the County Board of Education which shall hold a hearing therein and render its decision.

≡ Student Search

The school principal or designee may conduct a self-guided search on the person of a student, the student's locker, backpack or purse if there is a reasonable suspicion to believe the student may have a concealed weapon, narcotics, stolen property, or contraband. [U.S. Supreme Court Case: New Jersey v. T.L.O. (1985) 469 U.S. 325; ne]

≡ Release of Student to Peace Officer

If a school official releases your child from school to a peace officer for the purpose of removing him/her from the school premises, the school official shall take immediate steps to notify you or a responsible relative of your child, except when a student has been taken into custody as a victim of suspected child abuse. In those cases, the peace officer will notify the parent or guardian. [EC 48906; PC 11165.6]

DISCRIMINATION, PROTECTIONS, COMPLAINTS AND PROCEDURES

The District is primarily responsible for compliance with local, State and federal laws and regulations and has procedures to address allegations of unlawful discrimination, harassment, intimidation, or bullying against any protected individual or group including actual or perceived sex, sexual orientation, gender, gender identity, gender expression, genetic information, ethnic group identification, race or ethnicity, color, ancestry, national origin, nationality, religion, mental or physical disability, age, or on the basis of a person's association with a person or group with one or more of these actual or perceived characteristics in any district program, or activity that receives or benefits from local, state and federal financial assistance.

≡ Sexual Harassment

The Governing Board is committed to maintaining a learning environment that is free of harassment. The Board prohibits the unlawful sexual harassment of any student by any employee, student, or other person at school or at any school-related activity.

The Mountain View Board of Education considers sexual harassment to be a major offense which may result in suspension or recommendation of expulsion of students. [EC 48900.2]

The Superintendent or designee shall ensure that students receive age-appropriate information related to sexual harassment. Students shall be assured that they need not endure any form of sexual conduct or communication, including harassment because of sexual orientation. They shall further be assured that they need not endure, for any reason, any harassment which impairs the educational environment or a student's emotional well-being at school. They shall be informed that they should immediately contact the principal or designee if they feel they are being harassed.

Pursuant to Education Code (EC) Section 212.5, sexual harassment is defined as follows:

"Sexual harassment includes, but is not limited to, unwelcome sexual advances, requests for sexual favors, and other verbal, visual or physical conduct of a sexual nature, made by someone from or in the work or educational setting, under any of the following conditions:

Submission to the conduct is explicitly or implicitly made a term or a condition of an individual's employment, academic status, progress, or promotion.

Submission to, or rejection of, the conduct by the individual is used as the basis for employment or academic decisions affecting the individual.

The conduct has the purpose or effect of having a negative impact upon the individual's work or academic performance, or of creating an intimidating, hostile, or offensive work or educational environment.

Submission to, or rejection of, the conduct by the individual is used as the basis for any decision affecting the individual regarding benefits and services, honors, programs, or activities available at or through the educational institution."

In addition to the reasons specified in Section 48900, Section 48900.2 specifies that a pupil may be suspended from school or recommended for expulsion if the superintendent or principal of the school in which the pupil is enrolled determines that the pupil has committed sexual harassment as defined in Section 212.5

Any employee who engages in, permits or fails to report sexual harassment shall be subject to disciplinary action up to and including dismissal. In addition, criminal or civil charges may be brought against the alleged harasser; sexual harassment also may be considered a violation of laws relating to child abuse.

Staff shall immediately report complaints of sexual harassment to the principal or designee or to another district administrator. Staff shall similarly report any such incidents they may observe, even if the harassed student has not complained.

If a situation involving sexual harassment is not promptly investigated and remedied by the principal or designee, a complaint of harassment may be filed in accordance with the district's uniform complaint procedures or procedures for complaints concerning district employees. The Superintendent or designee shall determine which procedure is appropriate.

The District prohibits retaliatory behavior against any complainant or any participant in the complaint process. Information related to a complaint of sexual harassment shall be confidential to the extent possible, and individuals involved in the investigation of such a complaint shall not discuss related information outside the investigation process. [BP 5131.10 April 1997]

≡ **Complaints Regarding Discrimination, Harassment, Intimidation, Bullying, Exceptional Needs Students, Categorical Programs, Federally Funded Programs**

The district shall follow uniform complaint procedures when addressing complaints alleging unlawful discrimination, harassment, or bullying against any protected individual or group identified under Board Policy, Education Code, California Code of Regulations, Penal Code, or Government Code including actual or perceived race, color, ancestry, nationality, national origin, immigration status, ethnicity, ethnic group identification, age, religion, marital or parental status, physical or mental disability, sex, sexual orientation, gender, gender identity, gender expression, or on the basis of a person's association with a person or group with one or more of these actual or perceived characteristics in any district program or activity that receives or benefits from state financial assistance.

The District shall promote programs that ensure non-discriminatory practices in all District activities. If you want further details in this regard, or wish to file a complaint, please contact the District's Uniform Complaint Officer. The Governing Board designates the following compliance officer(s) to receive and investigate all complaints and ensure District compliance with law:

Juan Castillo, Director of
Federal/State Programs and Accountability
3320 Gilman Road, El Monte, CA 91732
(626) 652-4000

The Uniform Complaint Procedure can be used in cases of discrimination or a violation of a federal or state law within the following programs as identified by the District's Board Policies: adult education, career/technical education, technical training, ROP programs and centers, Agricultural Vocational Education, child development, State Preschool, Early Childhood Education Program Assessments, Consolidated Categorical Aid, Economic Impact Aid, LCAP, State Compensatory Education, State Program for Students of Limited English Proficiency, school improvement, tenth-grade counseling, tobacco-use prevention education, Peer

Assistance and Review, Migrant and Indian Education, American Indian Education Centers, Bilingual Education, nutrition services, special education, after school education and safety, homeless or foster youth education options, course content, physical education (including instructional minutes grades 1-6), discrimination, harassment, intimidation, bullying, pupil lactation accommodations, pupil fees, Civil Rights Guarantees that receive state or federal financial assistance, ESEA (Titles I-VII), Williams Settlement issues, school safety plan, safe place to learn, School Safety and Violence Prevention Act, and other areas designated by the District. [EC 200, 201, 220, 234, 260 et seq., 262.3, 48853, 48853.5, 49010-49013, 49069.5, 51210, 51223, 51225.2, 51228.3, 52075, 52334.7, 56500.2, 56501; PC 422.55; 5 CCR 4600- 4687; CC 51-53; GC 11135, 12900; 20 USC 1400 et seq.; EOA; Title VI, Title IX; § 504; IDEA; 42 USC 2000d, 2000e, 2000h; 34 CFR 106.9]

District's Uniform Complaint Process

You may contact your school's office or the District office to obtain a free copy of the district's complaint procedures. The complaint procedure can be used for a variety of issues not mentioned above including but not limited to employee issues and policies and procedures of the district. Confidentiality and privacy shall be respected in all complaint investigations. Complaints alleging discrimination may be filed by a person on their own behalf or on behalf of another person or group of people within six months of the occurrence or when facts became known. Complaints regarding a special needs student or pupil fees may be filed within 12 months of the occurrence. Complaints regarding LCAP may be filed anonymously. Complaints regarding Pupil Fees may be filed anonymously and with the principal. If a complaint regarding LCAP or pupil fees is valid, then the parents are due full reimbursement. Staff has been trained to deal with these types of complaints.

Those complaining (Complainants) are protected from retaliation and their identities are confidential when related to discrimination. Staff dealing with complaints are knowledgeable about the laws and programs they are investigating. The complaint may be dismissed if complainant obstructs or does not provide all information. If the District acts in the same manner, the finding may be affected.

1. Complaints made under this procedure shall be directed to the Uniform Complaint Officer who is responsible for processing the claims. A complaint under the Uniform Complaint Procedure should be completed within 60 days from the receipt of the complaint. The Superintendent and complainant may agree in writing to extend the timeline.
2. You may contact the UCP Officer to obtain a copy of the complaint process.
3. You may choose to have your complaint mediated.
4. There shall be an investigative meeting after receiving the complaint.
5. The compliance officer shall send a written report about the

investigation and decision. There are then five days to appeal to the Board of Education.

6. If you are not satisfied with the results the complainant has 15 days of receiving the LEA decision, to appeal to the California Department of Education. The appeal must include a copy of the locally filed complaint and a copy of the LEA decision.
7. There is nothing in this process to preclude a complainant from pursuing available civil law remedies outside of the district's complaint procedures. Such remedies may include mediation, attorneys, and legal remedies. Civil law remedies may include, but are not limited to: injunctions and restraining orders.

For discrimination complaints, 60 days must elapse from the time an appeal is filed with CDE before pursuing civil remedies except for an injunction. Complaints may also be forwarded to appropriate State or federal agencies in the following cases:

American Civil Liberties Act 504 – Office of Civil Rights

Child Abuse – Department of Social Services, Protective Services Division, or law enforcement

Discrimination/Nutritional Services – U.S. Secretary of Agriculture

Employment Discrimination – Department of Fair Employment and Housing, Equal Employment Opportunity Commission.

General Education – this school district

Health and Safety/Child Development – Department of Social Services

Student Records – Family Policy Compliance Office (FPCO), U.S. Department of Education

[20 USC 11138; 34 CFR 300.510-511, 300.513; EC 235. 262.3, 33031, 33032, 33381, 48985, 56000-56885, 59000-59300, 64000(a); 5 CCR 4600, 4620-4632]

≡ Complaints Regarding the Williams Settlement, Instructional Materials, Teacher Placement, and School Facilities

Parents should use the District Uniform Complaint Procedure with modifications as necessary, to identify and resolve any deficiencies regarding instructional materials; facility cleanliness, safety, emergency or urgent facility conditions that pose a health or safety threat to students; or staff, teacher vacancies or misassignments. [EC 35186]

Williams Settlement Complaint Procedure

A complaint form may be obtained, free of charge, at the school office, the district office, or downloaded from the District's Web site at www.mtviewschools.com, but the form need not be used to make a complaint. You may also download a copy of the California Department of Education complaint form from this Web site, www.cde.ca.gov/re/cp/uc. The Uniform Complaint Procedure shall be used for filing Williams related complaints with the following special circumstances applying:

1. Forms can be turned into the principal or designee who will make every reasonable attempt to investigate.

2. Complaints beyond the site authority will be forwarded to the District within 10 days.
3. Complaints may be filed anonymously. A response may be requested if a complainant is identified and will be sent to the mailing address on complaint
4. If the District is required to provide material in a foreign language based on California Department of Education census data and if requested, the response and report shall be written in English and the primary language in which the complaint was filed.
5. The form will have a box to request a response and indicate where to file the form.
6. Valid complaints should be remedied within 30 days of receipt.
7. Within 45 days of filing a complaint, notice should be sent to complainant when a response was requested. A principal will also inform the Superintendent of resolution in the same time frame.
8. If unsatisfied with resolution a complainant may describe the complaint to the governing board at a regularly scheduled meeting.
9. The District will report quarterly on the number of resolved and unresolved complaints and summarize data regarding complaints and resolutions to the county superintendent and the local governing board in public session making it part of the public records. [EC 35186, 48985]

≡ **Further Information is Available**

Further information regarding our district schools, programs, policies, and procedures is available to any interested person upon request to our district office. [FERPA, 34 CFR 99.7(b)]

DISTRICT FACILITIES

≡ **Management Plan for Asbestos-Containing Material**

The district has available upon request a complete and updated management plan for asbestos-containing material. [40 CFR 763.93]

≡ **Pesticides**

The District is providing parents the name of all pesticide products expected to be applied at school facilities this school year. The identification includes the name and active ingredients. Only fully certified pesticides can be used on school grounds. The school's Integrated Pest Management Plan (IPM) is updated by July 1 each year. The IPM, pesticide names and active ingredients, and application dates are posted on the school and/or district website at www.mtviewschools.com.

Parents and guardians may register with the school or district if they wish to receive notification of pesticide

applications at a particular school or facility. Notice of an application and written notice of unlisted pesticide use will be given 72 hours in advance. For an emergency application, 72 hours notice will be the goal. Each area of the school where pesticide is being used will be identified by a posted warning 24 hours before (or upon application, if an emergency) through 72 hours after use. Further information is available from the California Department of Pesticide Regulation, P.O. Box 4015, Sacramento, CA 95812-4015, www.cdpr.ca.gov. [EC 17610.1, 17612, 48980; FAC 13184]

If you have any questions, please contact Deoram Persaud, Assistant Superintendent, Business Services at (626) 652-4000.

<u>Name</u>	<u>Active Ingredient(s)</u>
Advion Gel	Indoxacarb
Advion Insect Granules . . .	Indoxacarb
Alpine Flea	Dinotefuran, Pyriproxyfen Prallethrin
Answer	Diphacinone
Bait Block	Diphacinone
Bifenthrin	Bifenthrin
Cyzmic CS	Lambda-cyhalothrin
Delta Dust	Deltamethrin
Demand	Lambda-cyhalothryn
Drione	Pyrethrins, Silica Gel
Exponent	Piperonyl Butoxide
Fumitoxin	Aluminum Phosphide
Generation	Difethiaione
Gentrol	Hydrophene
Gopher Getter Type 1	Strychnine Alkaloid
M-Pede	Porassium Salts, Fatty Acids
Maxforce Gel	Fipronil
Orthene	Acephate
PCQ Rodent Bait	Dichacinone
Phantom	Chlorfenapyr
Precor 2000+	Methoprene-Permetrin-Phenothrin
Prelude	Permethrin
Pyrethrum PT 565 XLO . . .	Pyrethrum
Rozol Tracking Powder . . .	Chlorophacinone
Tandem	Lambda-cyhalothrin, Thiamethoxam
Tech Dust	Thyme Oil
Temprid	Imidacloprid
Termidor	Fipronil
ZP Rodent Bait	Zinc Phosphide

District Calendar

2018-2019

Calendario del Distrito

First Day of School	8/27/2018.	Primer Día de Clases
Labor Day Holiday. (District Office and Schools closed)	9/3/2018	Día del Trabajo (Oficina del Distrito y Escuelas cerradas)
Staff Development Day – no students	10/1/2018.	Desarrollo del Personal – sin estudiantes
Parent/Teacher Conferences – no students.	10/17/2018	Conferencias de Padres/Maestros – sin estudiantes
Staff Development Day – no students	10/31/2018	Desarrollo del Personal – sin estudiantes
Veterans Day Holiday (District Office and Schools closed)	11/12/2018	Día de los Veteranos (Oficina del Distrito y Escuelas cerradas)
Thanksgiving Holidays. (District & Schools closed 11/21 - 23)	11/19 - 23/2018	Días de Acción de Gracias (Distrito y Escuelas cerradas 11/21 - 23)
End of First Trimester	11/30/2018	Fin del Primer Trimestre
Winter Break (Schools closed)	12/24/2018 - 1/4/2019	Vacaciones de Invierno (Escuelas cerradas)
Admission’s Day Holiday. (District Office and Schools closed)	12/24/2018	Día de Admisiones (Oficina del Distrito y Escuelas cerradas)
Christmas Day Holiday (District Office and Schools closed)	12/25/2018	Día de Navidad (Oficina del Distrito y Escuelas cerradas)
Local Holiday. (District Office and Schools closed)	12/31/2018	Vacaciones Locales (Oficina del Distrito y Escuelas cerradas)
New Year’s Day Holiday (District Office and Schools closed)	1/1/2019	Día de Año Nuevo (Oficina del Distrito y Escuelas cerradas)
Students Return from Winter Break	1/7/2019	Estudiantes Rregresen de Vacaciones de Invierno
Martin Luther King Holiday (District Office and Schools closed)	1/21/2019.	Día de Martin Luther King Jr. (Oficina del Distrito y Escuelas cerradas)
Parent Conferences K-8 (Modified day)	2/5/2019	Conferencias de Padres K-8 (Día Modificado)
Lincoln’s Birthday (District Office and Schools closed)	2/11/2019.	Natalicio de Lincoln (Oficina del Distrito y Escuelas cerradas)
Washington’s Birthday (District Office and Schools closed)	2/18/2019.	Natalicio de Washington (Oficina del Distrito y Escuelas cerradas)
End of Second Trimester.	3/15/2019.	Fin del Segundo Trimestre
Local Holiday. (District Office and Schools closed)	4/19/2019.	Vacaciones Locales (Oficina del Distrito y Escuelas cerradas)
Spring Break (Schools closed)	4/22 - 26/2019.	Vacaciones de Primavera (Escuelas cerradas)
Memorial Day Holiday (District Office and Schools closed)	5/27/2019.	Día de Los Caidos (Oficina del Distrito y Escuelas cerradas)
Modified Days for grades K-6.	6/10 - 14/2019.	Día Modificado grados K-6
Last Day of School, Modified Day	6/14/2019.	Último Día de Clases – Día Modificado
End of Third Trimester		Fin del Tercer Trimestre